

**Slindon Parish Council**

**YOU ARE HEREBY SUMMONED to attend the Ordinary Meeting of Slindon Parish Council  
To be held at Slindon Coronation Hall, Reynolds Lane, Slindon BN18 0QT.  
On Monday 10<sup>th</sup> July 2023 at 6.30 p.m.**

*Sarah Linfield* Clerk/RFO to Slindon Parish Council, July 3rd 2023

**Agenda**

1. **Declarations of Interest and Dispensations**  
Members and Officers are reminded to make any declarations – personal, prejudicial and/or pecuniary interests - that they may have in relation to items on this agenda – or seek any dispensations.
2. **Apologies for Absence**  
To receive any apologies and consider reasons for absence.
3. **Public Participation**  
Including an update from the working party on the Parish Priority Statement.
4. **South Downs National Park Authority**  
To note updates on the Parish Priority Statement from the working party and consider/approve any recommendations and associated delegations to the Clerk.
5. **Minutes from the Annual Council Meeting of 12<sup>th</sup> June 2023**  
To approve as a true record of the decisions of the meeting and authorise the Chair to sign.
6. **Chair/Councillor Reports**  
To receive and note any updates.
7. **Reports – to receive and note from meeting representatives**
  - i. West Sussex County Council Matters
  - ii. Arun District Council Matters
  - iii. National Trust Matters
8. **Finance Reports**
  - i. Payments & Receipts - To note/ approve payment of items and note receipts per schedule.
  - ii. Bank Reconciliation 30<sup>st</sup> June 2023 – To authorise sign off including an independent check by non-signatory.
  - iii. Budget Monitor at 30<sup>th</sup> June 2023 – To review actual spend to budget for the financial year 2023/24.
  - iv. General Reserves and Earmarked Reserves – To note existing reserves and approve transfers.
  - v. Annual Governance and Accountability Review 2023/24 - To note any response by the External Auditor.
9. **Grants and Donations**
  - i. **Grant Applications**
    - a. National Lottery 'Awards for All' – To receive any update on the new picnic table.
    - b. Beelines' Grant – To receive any update on the wildflower meadow for the Recreation Ground.
    - c. Government's Community Ownership Fund – To receive an update.

ii. **Grants and Donations by the Parish Council**

To consider/approve a grant or charitable donation to Home-Start Arun, Worthing & Adur.

**10. Slindon Pond, Church Hill**

Interpretation Board – To note the requirement for a heritage statement as part of the planning consent and consider/approve the draft wording.

**11. Top Field Slindon**

- i. New gate – To receive an update on the lock.
- ii. Play Equipment – To consider options for the ageing play equipment and agree next steps.
- iii. Grass Cutting – To consider/approve a new contractor.

**12. Governance, Insurance, Risk and Compliance**

- i. Risk Assessment – To review and re-adopt that for grass-cutting and maintenance of grounds.
- ii. Bank signatory changes – To receive an update and sign paperwork to add Councillor Wright.
- iii. Secure dedicated council email accounts – To receive any update.

**13. Flag flying**

To consider repairs to the flagpole on the Recreation Ground and receive an update on the Clerk's action agreed at last meeting.

**14. Clerk's Update**

- i. Playground/Adult Gym inspections - To receive any updates/recommendations.
- ii. Anti-social behaviour and parking issues – To receive any reports and updates.
- iii. Invitations to upcoming events – To receive details and agree any representation.
- iv. New 500 Bus Service by West Sussex County Council -To receive details.
- v. Boundary Commission for England's Review of Parliamentary constituencies - To receive an update.
- vi. Rampion 2 Onshore Cable Route Selection – To receive the outcome.
- vii. Business Plan – To receive a recommendation linked to the Parish Priority Statement consultation.
- viii. Any correspondence received after posting of agenda – For information only.

**15. Highways/Public Rights of Way (PROW) Matters**

- i. Fontwell roundabout traffic signals – To receive any update.
- ii. West Sussex County Council Highways Matters
  - a. To receive any update on capital works planned for Reynolds Lane.

**16. Planning Matters**

To receive the status of previous applications where updated, consider new applications including any received/matters arising between publication of this agenda and the meeting and those tree applications for which the Parish Council is a consultee.

**a. Previous Applications (current status reported)**

- i. SDNP/23/02083/LIS | Moving gas meter from internally and installing it in a semi-concealed box externally. | Bleak House Top Road Slindon West Sussex BN18 0RP – Application in Progress.
- ii. SDNP/23/01827/HOUS | Erection of a ground floor side and rear extension, new pitched roof over existing first floor extension, erection of replacement garage (demolition of existing), erection of a garden room, and extension of existing driveway | Woodlands Bridle Lane Slindon West Sussex BN18 0NA - Application in Progress.
- iii. SDNP/23/01910/HOUS | Proposed detached outbuilding | Aldenham  
Bridle Lane Slindon Arundel West Sussex BN18 0NA, closing date for a response of 9<sup>th</sup> June - Approved.

**b. Test of Permitted Development**

SDNP/23/02046/LDP | Construction of inground swimming pool. | Woodside Shellbridge Road Slindon Arundel West Sussex BN18 0LT – Approved.

**17. Date of Next Meeting – To be confirmed as Monday 14<sup>th</sup> August 2023.**