

Slindon Parish Council

**YOU ARE HEREBY SUMMONED to attend the Ordinary Meeting of Slindon Parish Council
To be held at Slindon Coronation Hall, Reynolds Lane, Slindon BN18 0QZ.
On Monday 13th March 2023 at 6.30 p.m.**

Sarah Linfield Clerk/RFO to Slindon Parish Council, March 6th 2023

Agenda

1. Declarations of Interest and Dispensations

Members and Officers are reminded to make any declarations – personal, prejudicial and/or pecuniary interests that they may have in relation to items on this agenda – or seek any dispensations.

2. Public Participation

A local landowner will speak about their submission as part of the South Downs National Park's 'Call for Sites' in 2022.

3. Apologies for Absence

To receive any apologies and consider reasons for absence.

4. Minutes from the Council Meeting of 13th February 2023

To approve as a true record of the decisions of the meeting and authorise the Chair to sign.

5. Chair/Councillor Reports

To receive and note any updates.

6. West Sussex County Council Matters

To receive and note.

7. Arun District Council Matters

To receive and note.

8. National Trust Matters

To receive and note.

9. Co-option

To consider an application to join the Parish Council by co-option.

10. Finance Reports

- i. Payments & Receipts - To note/ approve payment of items and note receipts per schedule.
- ii. Bank Reconciliation 28th February 2023 – To authorise sign off.
- iii. Budget Monitor at 28th February 2023 – To review actual spend to budget for the current year 2022/23.
- iv. General Reserves and Ear Marked Reserves – To note existing and consider any changes.

11. Grants and Donations

i. Grants Applications Made

- a. National Lottery 'Awards for All' – To receive an update and authorise purchases.
- b. South Downs National Park/National Trust - To receive an update on funding for an interpretation board at the pond, authorise application for any planning consent for the proposal.
- c. Beelines Grant – To receive an update on the wildflower meadow for the Recreation Ground.

ii. Grant Applications Received

Community-led event for the King's Coronation – To consider an application for grant funding.

12. Slindon Pond, Church Hill

- i. Operation Watershed Residue Spend - To ratify contractor's appointment made at last meeting and authorise payment for phase 2, subject to satisfactory outcome of inspection, due March 10th 2023.

- ii. Pond Island - To receive an update on the grant application, authorise purchases and appoint a contractor to undertake the work.

13. Top Field Slindon

- i. **Grass Cutting** - To consider up to 3 quotes to cut the grass/strim to maintain the area in 2023 and appoint a contractor.
- ii. **Fencing and gates** – To consider up to 3 quotes to replace the gate and fence at the entry to the Top Field and appoint a contractor.

14. Governance, Insurance, Risk and Compliance

- i. Insurance renewal – To compare policy quotes and instruct an insurance provider.
- ii. Parish and Town Council Elections May 4th 2023 – To receive a briefing pack.
- iii. Local Democracy - To receive correspondence from Mr Jan Cosgrove, author of the Arun Parish Council survey.
- iv. Internal Auditor – To note the appointment of Andrew Woolner for the year to 31.3.23 at a cost of £125.
- v. Bank signatory – To consider/approve appointment of another signatory to operate online banking.
- vi. Tree Policy – To consider/approve draft policy for adoption.
- vii. Business Plan – To discuss a strategy and next steps.

15. Clerk's Update

- i. Playground/Adult Gym inspections and works required/undertaken - To receive any updates/recommendations.
- ii. South Downs Local Plan Review - To receive update, approve submission of Open Space Assessments and Settlement Facilities Survey.
- iii. Anti-social behaviour and parking issues – To receive any updates.
- iv. Annual Meeting of the Parish – To discuss arrangements/format and approve a delegated spend for refreshments.
- v. Invitations to upcoming events – To receive details and agree any representation.
- vi. Any correspondence received after posting of agenda – For information only.

16. Highways/Public Rights of Way Matters

- i. New A27 Consultation
 - a. Elected Representatives' Forum and Ford Road meetings - To receive any updates.
 - b. Parish Collaboration – To consider/approve input to Walberton Parish Council's submission in relation to the 'Statement of Common Ground'.
- ii. West Sussex County Council (WSCC) Highways Matters
 - a. To receive any update on capital works planned for Reynolds Lane.
 - b. To receive any update on the compensation claim following the blocked drains on Reynolds Lane, Nov 2022.
 - c. WSCC's grass verge cutting policy – To receive an update and proposal for crocus planting in the Autumn.

17. Planning Matters

To receive the status of previous applications, consider new applications including any received/matters arising between publication of this agenda and the meeting and those tree applications for which the Parish Council is consultee.

a. Previous Applications – status reported is that provided by the planning authority at date of agenda

- i. SDNP/22/02784/FUL Gumber Bothy Gumber Farm Court Hill Farm Road Slindon Arundel West Sussex – Use of land as permanent camp site – **Approved.**
- ii. SDNP/22/03172/HOUS Single-storey rear extension, two-storey side extension and entrance porch. Daneswood Bridle Lane Slindon West Sussex BN18 0NA – Application in progress.
- iii. SDNP/22/05088/HOUS & 5089/LIS Replacement garage door and juliet balcony with glazed doors at first floor | Wades Cottage School Hill Slindon West Sussex BN18 0RA– Application in progress.
- iv. SDNP/22/05996/TPO | Tree 1- Oak tree - take down to the ground Old Timbers Shellbridge Road Slindon West Sussex BN18 0LT– Application in progress.
- v. SDNP/22/05465/HOUS | Erection of a chain-link fence with yew hedging to the west and south west boundary. | Mulberry House Dyers Lane Slindon West Sussex BN18 0RE – **Refused.**

b. Application Responses - To ratify that submitted under the Parish Council's Scheme of Delegation.

- i. SDNP/23/00549/HOUS | Two storey rear extension with balcony | Sunnybox, Sunnybox Lane Slindon West Sussex BN18 0LX –
- c. New - To approve response**
 - i. SDNP/23/00896/CND | Removal or Variation of Condition 7 (Guest Restrictions) of Planning Approval
SDNP/22/02784/FUL. | Gumber Farm, Gumber Bothy Courthill Farm Road Slindon West Sussex BN18 0RN

18. Date of Next Meeting – To be confirmed as Monday 17th April 2023 (N.B. April 10th is Easter Monday).