



## Slindon Parish Council

### Minutes of the Ordinary Meeting of Slindon Parish Council

#### As Sole Managing Trustee of the Recreation Ground Charity

Held at Slindon Coronation Hall, Reynolds Lane, Slindon BN18 0QZ.

On Monday 26<sup>th</sup> September 2022 at 8.01 p.m.

**Present:** Councillor Jan Rees (as Meeting Chair) and Councillors Barbara Brimblecombe, Patrick Saintas and Peter Fenton.

**In attendance:**

Sarah Linfield BSc (Hons), CiLCA (Parish Clerk/Responsible Financial Officer/Proper Officer)

36. Declarations of Interest

None to declare.

37. Apologies for Absence

It was **Resolved** – to accept the reason and apologies received from Councillor Thomas.

38. Public Participation

None.

39. Minutes from the Recreation Ground Charity Meeting of 8<sup>th</sup> August 2022

It was **Resolved** - to approve the minutes as a true record of the decisions of the meeting and the Chair be authorised to sign them.

40. Pavilion and Recreation Ground

i. Sports Pavilion and Recreation Ground

a. Legionella Risk Assessment

In line with the Clerk's recommendations –

It was **Resolved** –

- for the Clerk to collect and send samples for testing of Legionella (female wash hand basin hot water outlet) and potability (kitchen drinking water sample) by south east water scientific services at a cost of £50.75 plus postage costs.
- to arrange for the annual boiler service to ensure that water consistently delivers temperatures (min 50 C) at hot water outlets within one minute of running the outlet.

b. Annual Fire Risk Assessment

The Chair and the Clerk had completed the annual review and Martin Bailey was arranging for the fire extinguishers to be serviced.

c. Assets

The Chair and Clerk had undertaken the annual review, which had identified possible improvements to the security of the Recreation Ground – see item d.



d. **Security of the Recreation Ground**

The gate by the Commemorative Arch had now been repaired with concrete spurs. The Clerk would liaise with Martin Bailey as Chair of the Sports Association to undertake a joint review of any steps identified to improve security.

e. **Electrical Works – Portable Appliance Testing**

There is no requirement to complete annual checks of portable appliances and having reviewed the Health and Safety Executive guidance, 'Maintaining portable electric equipment in low-risk environments, the Clerk proposed that no external testing be undertaken this year.

f. **Football Teams Insurance**

Copy of the schedules held for both Barnham Trojans and Bognor Regis Youth Teams.

g. **Adequacy of Litter Bin**

The removal of the temporary general waste bin installed by Arun District Council and swap of the much larger bin on the Top Field with the smaller one on the Recreation Ground had still not taken place. The Clerk continued to press for these changes.

ii. **West Sussex County Council Repairs Team**

The team continued to re-paint the outside of the pavilion, and an update was awaited.

**41. Clerk's Update**

Nothing additional to report.

**42. Date of Next Meeting**

Confirmed as Monday 10<sup>th</sup> October 2022, to follow the Parish Council meeting.

The meeting ended at 8.15 p.m.

Signed as a true record of the meeting

Dated