



Slindon Parish Council

Minutes of the Ordinary Meeting of Slindon Parish Council

As Sole Managing Trustee of the Recreation Ground Charity

Held at Slindon Coronation Hall, Reynolds Lane, Slindon BN18 0QZ.

On Monday 10th October 2022 at 7.35 p.m.

Present: Councillor Jan Rees (as Meeting Chair) and Councillors Barbara Brimblecombe, Patrick Saintas, Derek Thomas and Peter Fenton.

In attendance:

Sarah Linfield BSc (Hons), CiLCA (Parish Clerk/Responsible Financial Officer/Proper Officer)

43. Declarations of Interest

None to declare.

44. Apologies for Absence

None, all members present.

45. Public Participation

None.

46. Minutes from the Recreation Ground Charity Meeting of 26th September 2022

It was **Resolved** - to approve the minutes as a true record of the decisions of the meeting and the Chair be authorised to sign them.

47. Pavilion and Recreation Ground

i. Sports Pavilion and Recreation Ground

a. Legionella Risk Assessment

The cost of water testing had increased to £59.75 net of VAT, as a required test had been omitted from the original quote and the cost of a next day delivery service was estimated to be circa £70.

It was **Resolved** – that

- The Clerk collect and send samples for testing of Legionella (female wash hand basin hot water outlet) and potability (kitchen drinking water sample) by south east water scientific services at a cost of £59.75 +VAT delegating responsibility to the Clerk to arrange a courier at a cost not exceeding £75 +VAT. This was cheaper than the alternative quote for an external contractor to complete the process at £186.25.
- Paine Manwaring undertake the annual boiler service and ensure that water consistently delivers temperatures (min 50 C) at hot water outlets within one minute of running the outlet. The work was scheduled for 8.30 a.m. on Thursday 20th October at a cost of £90+VAT, with an additional hourly charge of £66+VAT if extra time was required to complete the outlet checks.



b. Annual Fire Risk Assessment

Martin Bailey was arranging for the fire extinguishers to be serviced.

c. Security of the Recreation Ground

E-scooters had been reported, damaging the grass and posing a danger to other recreation ground users. It was agreed that signage would be installed as a reminder that their use broke the current byelaw. The Parish Council had alerted the National Trust, and they had inspected the area with the possibility of replacing a post and rail chicane access point adjacent to the A29 which had disappeared. They also highlighted some unofficial pedestrian access points on the boundary with the A29 which might be fenced off by the Parish Council, to be considered at its next meeting. The Clerk had also met with Martin Bailey who had identified that the boundary along Mill Road where the bus stop was previously sited could be secured better with some additional post and rail fencing for which he would provide costings.

It was **Resolved** – to purchase 3 bespoke ‘no e-scooter’ signs at a total cost of £53.52, free postage.

d. Electrical Works – Portable Appliance Testing

It was **Resolved** – that no external testing be undertaken this year (last undertaken September 27th 2021) based on the Health and Safety Executive guidance, ‘Maintaining portable electric equipment in low-risk environments’. Martin Bailey had undertaken to remove a second kettle which was not PAT tested.

e. Adequacy of Litter Bin

The removal of the temporary general waste bin installed by Arun District Council and swap of the much larger bin on the Top Field with the smaller one on the Recreation Ground had still not taken place and the previous complaint would be escalated.

ii. West Sussex County Council Repairs Team

The team had finished re-painting the outside of the pavilion and would be painting the practice wall.

48. Clerk’s Update

Nothing additional to report.

49. Date of Next Meeting

Confirmed as Monday 7th November 2022, to immediately follow the Parish Council meeting.

The meeting ended at 7.45 p.m.

Signed as a true record of the meeting

Dated