



Slindon Parish Council

Minutes of the Ordinary Meeting of Slindon Parish Council

Held at Slindon Coronation Hall, Reynolds Lane, Slindon BN18 0QZ.

On Monday 8th August 2022 at 6.30 p.m.

Present: Councillor Jan Rees (Meeting Chair) and Councillors Barbara Brimblecombe, Derek Thomas and Peter Fenton (from 7.05 p.m.).

In attendance:

Sarah Linfield BSc (Hons), CiLCA (Parish Clerk/Responsible Financial Officer/Proper Officer)

Four members of the public

64. Declarations of Interest

Councillor Brimblecombe as a Churchwarden declared an interest in agenda item relating to the Top Field, being leased to the Parish Council by the Churchwardens, and took no part in the decision-making process, minute 75 (ii) refers.

65. Public Participation

- A member of the public spoke of parking issues within the parish, the options to manage this effectively were considered and the limitations on these, by virtue of being in the South Downs National Park and a conservation area, were acknowledged. The Clerk undertook to share contact details for Trevor Bence, West Sussex County Councillor, Fontwell division.
- A representative from SlindonLife spoke to provide an overview of their 2015 litter-picking grant award from the Parish Council including their current constitution, how the money had been spent to date and of the unspent sum ringfenced within its accounts. There was no further use for the money in connection with the activity, which was now felt to be generally well-managed, particularly with the benefit of the litter and dog waste bins installed since the award was made. This update informed a decision minuted under 68 (i).

66. Apologies for Absence

It was **Resolved** – to accept the apologies received from Councillor Saintas.

67. Minutes from the Council Meeting Held On 11th July 2022.

It was **Resolved** - to approve the minutes as a true record of the decisions of the meeting and the Chair be authorised to sign them.

68. Grants and Donations

- i. Previous Grant Award to Slindon Life for litter picking
It was **Resolved** – to seek reimbursement of the unspent portion of the original sum, which amounted to £151.53.



ii. Donation to Olly's Future

A lovely thank you message had been received from the charity – of which the Clerk read an extract – together with details of possible future fund-raising events in Slindon, which the Parish Council would share nearer the time once confirmed.

69. Chair's Report

Councillor Rees spoke regarding the imminent arrival of further Ukrainian refugees to Slindon and the neighbouring parish of Eartham and of the challenges they faced settling in a rural location with limited transport links.

The recent work that Councillor Brimblecombe had undertaken in tidying the memorial garden was highlighted to the Chair and Council members expressed their gratitude.

Councillor Fenton joined the meeting at 7.05 p.m.

70. West Sussex County Council Matters

Councillor Bence had sent his apologies as he was unable to join on this occasion.

71. Arun District Council Matters

There was no representation on this occasion.

72. National Trust Matters

Katie Archer, Lead Ranger, had sent her apologies, the Council members wished her well and noted that there was nothing currently to report.

73. Finance Reports

i. Payments and Receipts

It was **Resolved** - to note/approve the listing (Annex A).

ii. Bank Reconciliation

It was **Resolved** - to approve the sign off as at 31.7.2022.

iii. Budget Monitor at 31.7.2022

Year to date actuals v budget were noted, and the overspend, particularly in respect of emergency plumbing work at the pavilion could be dealt with by 'virement' in due course as £1500 had been allocated to Legal Fees for the Allotment Lease which was no longer being renewed.

iv. General Reserves and Earmarked Reserves

It was noted that £422.27 was unspent of the lottery grant available for use towards the installation of the noticeboard at the Coronation Hall, refer minute 74 (iii).

v. External Audit (by Moore)

It was **Resolved** – to note the 'unqualified' /clean response by Moore – no comment or recommendations made - and the documentation had already been uploaded to the Parish Council website to meet the September 30th 2022 deadline.



Finance reports to meetings are posted separately to the Parish Council website under the 'Finance and Risk' section.

74. Slindon Pond, Church Hill.

i. Silt Removal (Annex B)

- a. The Environment Agency had approved a U10 exemption with a variation/conditions (known as a local enforcement position) to allow Gerald Sercombe to spread the silt on a local field (Baycombe Field) as an alternative to use of a landfill site. They had also confirmed that it is the land spreading operator that has the responsibility, rather than the Parish Council, to ensure that the operation is carried out in an environmentally compliant manner.

The Parish Council's application to vary the original agreement with Operation Watershed as to how the money could be spent had (very exceptionally) been approved by West Sussex County Council and their team had specifically offered their thanks and acknowledged the "Parish's work on this and how impressed both are with their approach and due diligence in this matter".

In consultation with and prior agreement from Operation Watershed the unspent money £7525 could be used towards other flood prevention measures in the parish and possibly a new floating island, as the previous one could not be salvaged when the pond and highway works were undertaken.

- b. It was

Resolved – to appoint Gerald Sercombe to undertake the land spreading operation and accept the quote of £20949 +VAT without competition (Financial Regulation 11, 11.1 d)) as a specialist operation requiring a high level of technical competence, the local farmer has bespoke consent to undertake the operation - proposed by Cllr. Rees, seconded by Cllr. Brimblecombe, by unanimous agreement.

- c. It was

Resolved – to pay the final (reduced) invoice £4948+VAT to PHB Contractors Limited in settlement of the contract, with the agreed variation to the method of silt disposal - proposed by Cllr. Rees, seconded by Cllr. Brimblecombe, by unanimous agreement.

ii. New Path

The surface still does not meet the Council's specification (needing further compacting and a defined edge) and attributed to the exceptionally hot dry weather and requiring a wet spell. It has therefore been agreed with the contractor that the Parish Council and the South Downs National Park Authority – jointly funding the path – will not be required to make payment until the matter is resolved.

iii. New Seat and Noticeboard (Pond, Coronation Hall and Recreation Ground)

Martin Bailey, Chair of Slindon Sports Association, had installed the noticeboard by the pond and would be installing the new seat there too. Martin had installed other items at the Recreation Ground and with the remaining grant money

It was **Resolved** – to use this towards the cost of installation of the noticeboard in the Coronation Hall car park, accepting D Kembery Fencing's quote of £498 (no VAT) without competition (Financial Regulation 11, 11.1 d)), meeting the required insurance at £10M for Public Liability, provision of a risk assessment and with the flexibility to install the item in the short term, possibly on a Sunday.



One member of the public left the meeting

75. Top Field

Councillor Brimblecombe did not participate in any discussions nor vote.

- i. Work identified by the recent Tree Survey was due to start in the week commencing 22 August 2022.
- ii. In addition to the two dead elms already identified, for which a quote had been obtained for removal, concerns had been raised by a resident over the possibility of a further dying elm and of the height of a hedge on a boundary. It was felt best that the Chair and the Clerk meet with the resident and the tree contractor when on site to discuss what was required and get some idea of the cost and then report back to the Council.

It was **Resolved** – to accept Beechdown Arboricultural Limited’s quote dated 21.7.2022 at £375 +VAT to undertake the felling of the dead elms (without competition in view of the difficulty in obtaining quotes generally, the Council were very happy with previous services and they were already on site to do the work identified by the tree survey - Financial Regulation 11, 11.1 d)).

Two members of the public left the meeting

76. Governance, Risk and Compliance

- i. Parish Council Policies.

The Clerk undertook to provide a ‘Dignity at Work’ policy and one for ‘Vexatious Correspondence’.

It was **Resolved** - to review and re-adopt those policies due for review in August 2022, update the Internet Banking Policy (to reference its current bank provider) and amend the Financial Regulations (to reflect the latest Public Contract thresholds and dispense with the need to obtain quotes where the value is below £1000, 11.1 (h)).

One member of the public left the meeting.

- ii. Risk Assessments

It was **Resolved** – to approve updates to the risk assessment for the pond and additions to that for ‘Project Respond’ to reflect the alternative method for silt disposal. A warning sign for mowing was considered unnecessary and the General Risk Assessment would be reviewed in September.

- iii. Asset Register

It was **Resolved** – to approve the additions (a third seat and 3 noticeboards) and the mid-term adjustments to insurance cover, for which the pro-rata premium due until the next renewal April 10th 2023 had been waived (Street Furniture increased by £3985 to £18879).

- iv. Annual Check of Assets

It was agreed that the Chair and the Clerk would undertake the annual review in August or September.



v. **GDPR/ Data Protection Measures**

Council members were reminded that it was good practice to delete council related emails older than six months. Concern was expressed that a former Councillor still had council related emails on a personal device and to allow better user management in future

It was **Resolved** – to instruct JNR Computer Services to arrange gov.uk email addresses for Council members at a cost of circa £50/per email account, in line with the Joint Panel on Accountability and Governance (JPAG) Practitioners' Guide, 5.206 - 5.207.

<https://www.nalc.gov.uk/library/our-work/jpag/3698-practitioners-guide-2022/file>

77. Clerk's Update

i. **Flag Flying**

A second Sussex Day flag had been purchased.

ii. **Playground and Adult Gym Equipment**

Arun District Council's 4-weekly inspection dated 26th July 2022 had identified a loose handle on the hen rocker, now tightened. The Chair thanked Councillor Thomas for the seesaw repair he had undertaken.

iii. **Anti-social Behaviour**

Human defaecation and flytipping in Baycombe Lane continued to be an issue and a further report made to Arun District Council's cleansing team.

The abandoned fiat car in Meadsway had finally been removed on a transporter. There was slight fire damage to a picnic table and its bench seat in the Recreation Ground.

iv. **South Downs National Park's 'Call for Nature' Sites**

The wildflower meadow planting would not now take place until next year but the Ranger had arranged to share details of grants available towards the cost.

v. **'Pass Wide and Slow' in Slindon -18th September 2022**

The ride will start at Gaston Farm, complete a circuit of the village and surrounding lanes, and return to Gaston Farm where refreshments will be served along with carrots for the horses. MP Andrew Griffith is due to come along in support of the campaign.

<https://passwideandslow1.wixsite.com/website>

vi. **'What If' Plan**

Councils are being encouraged to have a resilience plan to cover events such as adverse weather conditions and whilst it was felt that the community was already well-placed to respond – evidenced during the storm of 1987 and more recently the pandemic - a simple template could be produced detailing local resources and listing emergency numbers for utility companies etc.

vii. **Other Correspondence – Information Only (Received after issue of agenda)**

A resident had made further enquiries of the Parish Council regarding the refreshing of white lines on roads in Slindon, to which its response would be sent after the meeting. It would be on next month's agenda after which the Council's current stance would then be minuted.



78. Highways Matters

i. A27 Matters

The date of the next Elected Representatives' Forum meeting has not yet been announced.

ii. School Safety Zone

There is no start date for the work, but there is an undertaking to keep the Council updated. The Chair of Trustees for the Coronation Hall and Slindon Forge Society was now in direct contact (through the school) with West Sussex County Council, concerned to minimise disruption to users of both venues.

As regards other potential improvements now suggested by the Project Support Officer, Council members were in favour of dropped kerbs to improve accessibility but felt a formal bus stop by the school was not required nor bollards which did not appear to add value beyond the existing layout. WSCC had informed the Clerk that the (outgoing) Head did not have any further input or comments with regards the bollards and dropped kerbs.

iii. Streetlighting - Energy Supply

The rates within the SSE quotes dated 8.7.22 for a 24 month fixed term contract had been locked in, more competitively priced than the 'out of contract' variable business rates.

iv. Winter Gritting /salt bin survey by WSCC

The Chair had checked the levels and the spreadsheet had been updated and returned.

v. Bus Stops

Aecom, acting for National Highways, and as part of the A27 Arundel Designated Funds programme of schemes, had approached the Council to seek their view on 14 bus stops - 6 potential new ones and 8 improved existing - along the section of the A27 between Fontwell and Crossbush. Whilst the Parish Council was supportive of improvements to the existing ones and of new bus stops which would increase accessibility over the western section between Fontwell and Arundel, with all outside the parish of Slindon there was no appetite to adopt and maintain them.

79. Planning Matters

Previous applications and status on day of meeting

i. SDNP/22/00569/HOUS Bleak House Top Road Slindon BN18 ORP.

Replacement conservatory, internal and external alterations of existing residential dwelling together with alterations to an existing outbuilding – Application in progress.

ii. SDNP/22/00701/LIS 9 and 10 Church Hill Slindon Arundel West Sussex BN18 ORB.

Taking down and rebuilding of 3no chimneys to include new flashings – Application in progress.

iii. SDNP/22/02061/LIS & SDNP/22/02060/HOUS Mulberry House Dyers Lane Slindon West Sussex BN18 OREWorks to the guest Cottage (within the grounds of Mulberry House) – Approved.



- iv. SDNP/22/02403/HOUS Tiverton Sunnybox Lane Slindon BN18 OLX Erection of a new detached garage. – Approved.
- v. SDNP/22/026666/FUL & 026667/LIS Mill Farm Mill Road Slindon West Sussex - Conversion of a redundant residential outbuilding to a single holiday let unit and erection of a residential C3 outbuilding to serve as storage and car parking provision for the existing dwelling – Approved.
- vi. Premises Licence – Slindon College Top Road Slindon BN18 ORH - Arun District Council Number 116507 – Granted.
- vii. Slindon Estate Gateway – Repairs and Alterations, Land at London Road Fontwell Walberton BN18 OSG – Arun District Council Application Number WA/51/22/PL (Conditionally Approved) and SDNP/22/02582/FUL & SDNP/22/02586/LIS – Application in progress.
- viii. SDNP/22/02784/FUL – Gumber Bothy Gumber Farm Court Hill Farm Road (Northwood Lane) Slindon Arundel West Sussex – Use of land as permanent camp site _ Application in progress.
- ix. SDNP/22/03006/TCA | 2 x Sycamores - Prune overhanging branches | Bowlers Green School Hill Slindon Arundel West Sussex BN18 ORS – Raise No Objection.
- x. SDNP/22/02902/TCA | Norway maple (T5) - Remove main ascending stems and branches (10m-11m) to retain a 4m-5m pollard. | Recreation Ground Top Road Slindon West Sussex – Raise No Objection.
- xi. SDNP/22/02902/TCA | Norway maple (T5) - Remove main ascending stems and branches (10m-11m) to retain a 4m-5m pollard. | Recreation Ground Top Road Slindon West Sussex – Raise No Objection.

New Applications/Notifications

- i. SDNP/22/03172/HOUS | Single-storey rear extension, two-storey side extension and entrance porch. | Daneswood Bridle Lane Slindon West Sussex BN18 ONA.
It was **Resolved** – to note and ratify the response recorded by the Clerk under the Council’s Scheme of Delegation on the portal following a site visit by Councillor Rees and Brimblecombe - " Reference Local Plan Policy SD31 and in noting that the proposed gross internal area (GIA) appears to exceed 30% (GIA 34.8%), the Parish Council rely on the fact that any exceptional circumstances will be evidenced to the Planning Authority to ensure this does not create a precedent for future applications”.
- ii. SDNP/22/03687/TCA | 1. Laurel - cut multi-stemmed tree down to low stump. 2. Holly - cut row of ivy-covered trees down to low stumps. | Church House Church Hill Slindon Arundel West Sussex BN18 ORB.
It was **Resolved** – to raise no objection.
- iii. SDNP/22/03245/HOUS | To have a 12 x 6 ft wooden shed of standard construction on an existing 14 x 7 ft concrete shed base. The shed is wooden overlap with a mineral felt flat roof. | 13 Church Hill Slindon West Sussex BN18 ORB.
It was **Resolved** – to raise no objection.
- iv. SDNP/22/03545/LDP | Conversion of existing garage to habitable space | Sunnybox Sunnybox Lane Slindon West Sussex BN18 OLX.



The application for a Lawful Development Certificate (LDP - Proposed) has been made to determine whether a proposed development/use complies with permitted development legislation, without full planning permission. The application was noted as a test of permitted development rights.

80. Date of Next Meeting

The next meeting to take place on Monday 12th September 2022 at Slindon Coronation Hall, to commence at 6.30 p.m.

The meeting ended at 8.30 p.m.

Signed as a true record of the meeting

Dated

DRAFT

Annex A – Payments & Receipts - Minute– Online Bank Authorisation by B Brimblecombe and J Rees

TYPE	DATE OF INVOICE	DATE OF ISSUE (CHEQUES) DATE PAYMENT SET UP (ONLINE)	BENEFICIARY	DESCRIPTION	Total Cost Inc. VAT	VAT	STATUTE (Under which Payment Made)	Authorised (including relevant minute)
Faster Payment 28	N/A	11.7.22	Sarah Linfield	Expenses - phone, homeworking and mileage	£ 134.99	£ -	LGA 1972 s111	Per contract and budget
Faster Payment 29	N/A	11.7.22	HMRC	Tax on Clerk's salary - tax period 4	£ 150.80	£ -	LGA 1972 s111	Per contract and budget
Faster Payment 30	8.7.22	11.7.22	Aubergine	Annual website hosting and WCAG compliance reports	£ 597.60	£ 99.60	LGA 1972 s142	Per budget
Faster Payment 31	12.7.22	12.7.22	Jati Ltd	Purchase of commemorative seat and plaque	£ 542.50	£ 90.42	Public Health Act 1875, section 164 Open Spaces Act 1906, subsections 9, 10 LGA 1972, section 144	Meeting Rec Grd Charity 11.7.22, minute 26 (iv)
Faster Payment 32	N/A	13.7.22	Olly's Future	Charitable Donation	£ 40.00	£ -	LGA 1972 s137(3)	Meeting 11.7.22 55 (ii)
Faster Payment 33	13.7.22	14.7.22	Coronation Hall	Hall hire 11.7.22	£ 25.00	£ -	LGA 1972 s134	Per budget
Faster Payment 34	12.7.22	14.7.22	Gallagher - AIG Community Schemes	Mid Term Adjustment - post sports pavilion re-valuation	£ 153.36	£ -	LGA 1972 s111	Meeting Rec Grd Charity 13.5.22 13 (i)
Faster Payment 35	14.7.22	14.7.22	The Acorn Workshop	2 Noticeboards (Recreation Ground and Coronation Hall)	£ 2,232.00	£ 372.00	LGA 1972 s142	Meeting 11.4.22, minute 182 (a)
Faster Payment 36	14.7.22	14.7.22	The Acorn Workshop	1 Noticeboard (Pond)	£ 600.00	£ 100.00	LGA 1972 s142	Meeting 9.5.22, minute 16 (ii)
Credit card statement entry	20.6.22	20.6.22	The-Sign-Shop-320	Purchase of 2 signs - fly tipping and dumping	£ 15.98	£ 2.66	Public Health Act 1875, section 164 Open Spaces Act 1906, subsections 9, 10 LGA 1972, section 144	Meeting 13.6.22, minute 43 (v)
Credit card statement entry	20.6.22	20.6.22	UK-bargains	12 rolls of dog bags	£ 14.65	£ -	Public Health Act 1875, section 164 Open Spaces Act 1906, subsections 9, 10	Per budget
Credit card statement entry	22.6.22	22.6.22	Ferring Country Centre	Woodchip for 2 trees planted for Jubilee on recommendation of SDNPA Ranger	£ 8.96	£ 1.49	Public Health Act 1875, section 164 Open Spaces Act 1906, subsections 9, 11	Per budget
Credit card statement entry	30.6.22	30.6.22	iD Identity Destruction	Secure destruction of lap top hard drive	£ 18.00	£ 3.00	LGA 1972 s111	Meetings 11.10.21 76 iii (b) & 11.7.22 59 (iv)
Credit card statement entry	4.7.22	N/A	Lloyds Bank	Monthly fee	£ 3.00	£ -	LGA 1972 s111	Per budget
Faster Payment 37	27.7.22	2.8.22	Moore	External Audit fee	£ 360.00	£ 60.00	The Accounts & Audit Regulations 2015 Part 4	Per budget
ACCOUNT TYPE	PAYER	Date	Amount	Reason				
Current Account	M Bailey for Football team	13.7.22	£ 300.00	Donation towards seat				Faster Payments authorised by Councillors Rees and Brimblecombe
Interest Account ended -117	Unity Trust	N/A	£ -					
Interest Account ended -120	Unity Trust	N/A	£ -					

Annex B - Application by Slindon Parish Council (25th July 2022)

Variation to Grant Awarded under Operation Watershed in October 2021

Summary

Slindon Parish Council was granted £62104.92 in October 2021 under West Sussex County Council's Operation Watershed to enhance the biodiversity of its pond on Church Hill Slindon and improve highways drainage, awarding the contract to PHB (Contractors) Henfield Limited.

The grant was made against a specific itemised quotation, with consent now sought to vary how the money can be spent, specifically a revision to 'off-site disposal' in cost and method.

There is a saving to be achieved through alternative disposal arrangements and whilst it is accepted that this cannot automatically be directed to offset extra costs elsewhere, it is hoped that consideration will be given to meeting additional costs incurred by the pond contractor in extracting excess silt, the rationale for which is embodied in this report.

The Parish Council has kept Operation Watershed informed of its progress throughout the project taking steps in consultation with the team, refer key emails 6.4.22, 20.4.22, 25.5.22, 17.6.22 and 21.7.22).

Background

PHB (Contractors) Henfield Limited's quotation 4692 dated 2 July 2021 provided for disposal of 207m³ of silt to a landfill site, based on the 'preliminary estimate' in the civil engineer's survey within the Council's tender pack and assessed as 'hazardous' by waste sites.

The alternative of land-spreading under a standard (U10) permit would have required a suitable deposition site by the pond (defined as within the swing of the arm of a dredger) which was not available and therefore discounted as an option originally.

Cost of silt removal, classified as 'hazardous', to a landfill site per original quotation was stated at £33422 (net of VAT) – this is the final element of the grant that remains unspent, earmarked within the Council's reserves.

What's Happened

During the project PHB (Contractors) Henfield Limited extracted circa 350m³ of silt from the pond, compared with the estimated volume of 207m³.

The additional silt removal was only raised by the contractor on completion of the project in January 2022 and, when the increased cost of its disposal highlighted in March 2022, a local farmer offered to spread on a nearby field in Baycombe Lane in Slindon.

Additional silt-testing to reclassify the material as 'non-hazardous' has been unsuccessful and the identification of alternative waste sites has not reduced the costs of disposal to

within the original estimate, notwithstanding that this dry hot period of weather has speeded up the drying out process.

The Environment Agency were approached regarding the possibility of a local area agreement with special conditions being granted by their Local Team to the farmer to allow him to spread the silt on nearby agricultural land.

On the basis of the Parish Council's submission to the Environment Agency (email to Operation Watershed 17/06/22) with supporting information provided by the farmer and his advisers the Local Team has now consented to the operation being undertaken by the local farmer subject to conditions (A).

Assessment of Options

Whilst the particularly dry spell of weather will have reduced the volume of silt to nearer the original estimate, the Parish Council now advocates the alternative use of land spreading by the local farmer:

- as a more environmentally responsible approach, one that was not available when the project was planned.
- to be undertaken by someone whose family has lived and worked in this small parish for generations and will be able to deal sensitively with the movement of the silt through the village to minimise both the disruption to residents and impact on the environment
- with the required competence to comply with the EA's requirements as the farmer is part of the Countryside Stewardship Scheme and has also evidenced written consent from landowner's agent.
- as a specialist operation requiring a high level of technical competence, the local farmer has bespoke consent to undertake the operation, which he will do himself without sub-contracting the work, hence there are no quotes for comparison.
- with the potential to reduce public spending by £7525.

Additionally, in proposing an alternative method for the silt disposal the Parish Council is mindful

- that it represents a variation to the way in which the grant will be spent, and which therefore requires WSCC's consent
- and that it has entered into a contract with PHB (Contractors) Henfield Limited for disposal of the silt to a landfill site, albeit there were additional volumes removed without prior consultation.

Rationale for Recommendation

In making a formal request to vary the way in which the grant is spent the Parish Council is seeking to achieve an outcome which balances the interests of project stakeholders, benefits the environment and demonstrates a responsible approach to use of taxpayers' money.

The Parish Council is also of the opinion that the removal of 20+ years' silt delivers significant benefits for improved pond biodiversity and this view is shared by our local ranger for the South Downs National Park Authority.

Recommendation

Operation Watershed consent to

- Appoint Farmer Gerald Sercombe to spread the silt on land - £20949 (net of VAT)
 - Payment to PHB (Contractors) Henfield Limited - £4948 (net of VAT)
- Rationale
- The new disposal method is environmentally responsible and will be better for residents
 - Represents a net saving to tax payers of £7525 based on original silt disposal costs £33422
 - It will deliver a very fair outcome for all stakeholders within the original budget.

An early response is welcome to allow the silt removal to take place as soon as possible during the summer, and to comply with the EA's requirement for movement only in favourable weather/forecast- see A – highlighted text.

A – Environment Agency Response -21.7.22

"We can confirm that the pond dredging material can be applied to the farmer's own land. The farmer/landowner must ensure that during this process the code of good agricultural practice, the Farming Rules for Water Regulations and the Nitrate Vulnerable Zone Regulations are adhered to at all times. The land spreading must not cause a nuisance through odour, noise or dust to any nearby receptors, (such as local residents, schools, offices, etc.) The farmer needs to ensure that the material meets crop and or soil need but does not exceed this (Rule one of Farming Rules for Water,) and this will need to be included in their Nutrient management plan. They must also keep spreading records, showing receiving crop, volumes spread, application rates and spreading method for at least 3 years. **The land spreading application must only take place during favourable weather conditions/forecast.** If any issues arise before/during or after the land spreading operations please notify the Environment Agency immediately on the incident hotline number (0800 80 70 60) which is 24/7. Please can either yourself or the farmer notify me when they plan to start the operation and again once this is complete, (just so that we are aware in case there are any issues or potential complaints.) "

B - PHB (Contractors) Henfield Limited, Contractor

"Should our contract with Slindon PC be revised, and the silt removal element undertaken by others, then we would look to recover the following costs for works completed to date over and above as a Variation to our quoted agreement;

Variation Costs

Extra silts removed, beyond the 207m3	125m3 @ £20.00	£2,500.00
Extra works to create further silt bunding	30 @ £81.60	£2,448.00
Total		£4,948.00 + vat

We reserve ownership of the Nicospan and posts, and these would need to be extracted carefully and stacked ready for collection".

C – Gerald Sercombe, Farmer

Quote for silt removal and land spreading, including costs incurred to date in Council's application to the Environment Agency – £20949 +VAT.