



Slindon Parish Council

Minutes of the Ordinary Meeting of Slindon Parish Council

Held at Slindon Sports Pavilion, Mill Road, Slindon BN18 0LZ.

On Monday 30th May 2022 at 6.30 p.m.

Present: Councillors Jan Rees (Chair), Barbara Brimblecombe, Peter Fenton and Patrick Saintas.

In attendance: Sarah Linfield BSc (Hons), CiLCA (Parish Clerk/RFO/Proper Officer)

23. Declarations of Interest

None.

24. Public Participation

There was none.

25. Apologies for Absence

It was **Resolved** - to note and approve apologies received from Councillor Derek Thomas.

26. Minutes from the Council Meeting Held On 9th May 2022.

It was **Resolved** - to approve the minutes as a true record of the decisions of the meeting and the Chair be authorised to sign them.

27. Annual Governance and Accountability Return 2021/22

The Clerk, also the Responsible Financial Officer, walked through the Annual Governance and Accountability Return (AGAR) and associated documents which had already been provided to members as hard copies, and

It was **Resolved** to -

- i. Note the Annual Internal Audit Report, all responses being positive, with 1 'not covered' with explanation as the Parish Council does not operate petty cash. Internal Control Objective L had been marked as positive as the Parish Council had correctly complied with the Transparency Code for Smaller Authorities with a projected turnover of up to £25,000 for the financial year. Only later in the year had the Council received grant funding which increased turnover above £25,000. There are no specific transparency requirements for those with turnover between £25,000 and £200,000 and the Parish Council would continue to follow best practice in meeting the Transparency Code for Smaller Authorities.
- ii. Approve the Annual Governance Statement (Section 1), to be signed by the Chair and Clerk.
- iii. Approve the Accounting Statements (Section 2), which had already been signed by the Responsible Financial Officer before presenting it to the Council, to be signed by the Chair. It also approved the explanation of significant year-on-year variances and high reserves.



- iv. Approve the Notice of Public Rights and Publication of Unaudited AGAR commencing on Monday 6 June 2022 and ending on Friday 15 July 2022. This would be posted to parish noticeboards on Tuesday 31 May 2022 as well as the website.
- v. Approve the submission to the External Auditor, together with the additional information required as set out in the pro-forma provided to the Council and post information to the website to comply with relevant legislation.

28. The Pond

The Council were aware of 3 potential options for the disposal of the silt, which continues to dry out, although another had been suggested and which the Clerk would explore with the Environment Agency.

The surface of the path had been identified as a possible tripping hazard and the pond contractor would be removing the existing stones at no cost, with quotes being obtained to resurface using either Fittleworth Stone, Limestone Dust or Breedon gravel. It is possible that the South Downs National Park Authority may be able to contribute towards the costs with a contribution from the Council. Their Ranger is also exploring the possibility of installing post and rail fencing by the inlet and outlet pipes and to restrict access to the rear of the pond as the path leads nowhere.

29. Date of Next Ordinary Meeting

The next ordinary meeting will take place on Monday 13th June 2022 at 6.30 p.m. at Slindon Coronation Hall.

The meeting ended at 7.07 p.m.

Signed as a true record of the meeting

Dated