



Slindon Parish Council

Minutes of the Meeting of Slindon Parish Council

As Sole Managing Trustee of the Recreation Ground Charity

Held at Slindon Coronation Hall, Reynolds Lane, Slindon BN18 0QZ.

On Monday 13 September 2021 at 8.30 p.m.

Present: Councillors Jan Rees (Chairman), Barbara Brimblecombe and Peter Fenton.

In attendance:

Sarah Linfield BSc (Hons), CiLCA (Parish Clerk/RFO/Proper Officer)

No other representation.

11. Declarations of Interest

None.

12. Apologies for Absence

Apologies received from Councillor Thomas who was working away from the parish and approved by the Council.

13. Public Participation

None.

14. Minutes from the Council Meeting of 23 August 2021

It was **Resolved** - to approve the minutes of the meeting as a true record of the decisions of the meeting and the Chairman be authorised to sign them.

15. Licence to the Slindon Sports Association

It was **Resolved** – to authorise Councillors Brimblecombe and Rees to sign the 10-year licence on behalf of the Council as sole trustee of the Recreation Ground.

16. Pavilion Works

i. Plumbing

Urgent plumbing work identified by the Legionella Risk Assessment had been undertaken at an additional cost of £140 (£649 compared to the original quote of £495) to include an internal stopcock at £95 and temporary hire of equipment to freeze the pipes at £45 to allow the water supply to be turned off, following a 'no-show' by the water authority. The Clerk had raised a complaint and the council is to be reimbursed £45 to cover the cost of the equipment hire with a further £20 in compensation for the missed appointment. The water meter and stop valve chambers have now been identified and marked by the water authority.

It was **Resolved** – to

Retrospectively approve payment made under financial regulation 4.5 for the additional costs of £140 to allow urgent actions in respect of the Legionella Risk Assessment.



ii. Electrical Survey

In the Parish Council's capacity as licensor (effectively the "landlord") to comply with its insurance obligations, legislative responsibilities and ensure the health and safety of the public and, in the absence of mandatory certification of the work arranged by the Sports Association and 'further investigations' not yet undertaken from the Council's September 2020 electrical survey,

It was **Resolved** to – appoint Paine Manwaring who had completed previous surveys in 2015 and 2020, already being familiar with the pavilion, to undertake

- A further survey at a cost £162 + VAT to verify whether there are any outstanding 'C2' defects
- 'Further investigation' checks x 3 at the same time, estimated completion time 2 hours at a rate of £35/hour (2 of the checks relate to external lights which appear to have been fixed but the third relates to the earth cable, with its safety function).
- PAT testing of electrical items that will be used at the pavilion to meet the requirement for them to be checked to ensure they are safe to use, any others present but no longer in use to be removed. Cost at a rate of £35/hour.

iii. Council's Insurance

Groundsperson's equipment cover to be increased for the following items at the replacement values stated, including those not owned by the Parish Council (denoted by *) but which the licensee is obliged to supply to maintain the grounds under the terms of the licence agreement -

*Jacobsen Tri-King 1900D gang mower £3000

*ATCO GT38HR tractor £1750

*ATCO Balmoral cylinder mower £500

* Roller (make unknown) £5000

Briggs and Stratton 500 Quicksilver 46 D £500 (donated to Parish Council)

It was **Resolved** – to revise the cover to £10750, with an annual increase in the premium by £15.33 including IPT, waived until the next renewal date on 10th April 2022.

16 (i) – (iii) (Proposed by Councillor Fenton, seconded by Councillor Brimblecombe and by unanimous agreement).

17. Charity Commission Return

The Council noted the return due as at 31 March 2021 had been submitted by the Clerk, as authorised at its inaugural meeting 23 August 2021, and of other updates.

18. Clerk's Update

No additional information to share.

19. Date of Next Meeting

Confirmed as Monday 11th October, to follow the Parish Council meeting.

The meeting ended at 8.40 p.m.

Signed as a true record of the meeting

Dated