



Slindon Parish Council

Minutes of the Ordinary Meeting of Slindon Parish Council

Held at Slindon Coronation Hall, Reynolds Lane, Slindon BN18 0QZ.

On Monday 13 September 2021 at 7 p.m.

Present: Councillors Jan Rees (Chairman), Barbara Brimblecombe and Peter Fenton.

In attendance:

Sarah Linfield BSc (Hons), CiLCA (Parish Clerk/RFO/Proper Officer)

Trevor Bence, West Sussex County Councillor (Fontwell Division)

46. Declarations of Interest

Councillor Fenton declared his role as Co- Chairman of the Slindon Community Land Trust.

47. Public Participation

No representation on this occasion.

48. Apologies for Absence

Apologies received from Councillor Thomas who was working away from the parish and approved by the Council.

49. Minutes from the Council Meeting Held on September 1st 2021.

It was **Resolved** - to approve the minutes of the meeting as a true record of the decisions of the meeting and the Chairman be authorised to sign them.

50. Co-option

An application has been sent to one interested elector and another has also expressed an interest in joining the Council.

51. Chairman's Report

Nothing further to report as the Council had only recently met on September 1st.

52. West Sussex County Council Matters.

The Council welcomed Trevor Bence to his first face to face meeting with the Parish Council following his election in May 2021. Councillor Bence who has been kept closely informed of the Council's application under 'Operation Watershed' and other activities, acknowledged the Council's practices and high degree of organisation. He spoke of his work on Committees, specifically as Vice Chairman of the Health and Adult Social Care Scrutiny Committee and representation on outside bodies, including the A27 Elected Representatives' Forum and Littlehampton Harbour Board. Questions were answered relating to Rampion 2, and Councillor Bence highlighted its potential to generate



electricity close to where there is significant demand in the South East and of the importance of wind farms for future generations.

53. Arun District County Council Matters

There was no representation on this occasion.

54. National Trust Matters

There was no representation on this occasion.

55. Grant Applications

i. Operation Watershed

Applications were discussed at a meeting of West Sussex County Council's Steering Committee on Monday September 6th and the outcome is imminent. The Parish Council will be informed once a 'Decision Report' is published on West Sussex County Council's website during a 'call in' period, which allows for decisions made but not yet implemented to be 'called in' for consideration by scrutiny.

ii. South Downs National Park – CIL funding application

A decision is still awaited.

iii. Worthing and District First Responders

In recognition of the very informative CPR & Defibrillator session run by a member of this voluntary, not for profit group at Slindon Coronation Hall on August 26th, which was well attended by organisations from across the parish and with the offer to run further events,

It was **Resolved** – to donate £25 to the organisation, under a power conferred by Local Government Act 1972, section 137 (3).

(Proposed by Councillor Rees, seconded by Councillor Fenton and by the unanimous agreement of all present).

56. Tree Work at the Pond

The Clerk had taken advice on the condition of the ash trees with two identified as having obvious symptoms of Chalara dieback of ash and the stem of a third has obvious apical dieback and high levels of deadwood.

Only one of the three contractors invited to advise and quote had responded but all had confirmed their intention to do so. A decision on appointing a contractor to undertake the necessary work was therefore postponed but in the meantime an application will be submitted to South Downs National Park Authority to fell the trees.

57. Finance Reports

i. Payments

It was **Resolved** - to note and approve payments, including any authorised outside the meeting under its Financial Regulations (Annex A).

ii. Bank Reconciliation

It was **Resolved** - to note the Bank Reconciliation and authorise sign off as at 31.8.21.



- iii. Budget Monitor at 31.8.21
The Council noted the spend to budget.
- iv. General Reserves and Earmarked Reserves
It was **Resolved** – to meet the cost of the emergency plumbing (£635) and other sundry items for the pavilion (59.77) from the Earmarked Reserves for the Recreation Ground – total of £694.77 to be transferred from Earmarked to General Reserves.
£82.39 to be transferred from the 'JDAC' Earmarked Reserve to General Reserves for the CPR/defibrillator session 26.8.21 donation £25, hall hire £25 and cost of defibrillator sign £32.39 net.
(Proposed by Councillor Fenton, seconded by Councillor Brimblecombe, all in agreement)

Finance reports to meetings are posted separately to the Parish Council Website under the 'Finance and Risk' section.

58. Risk and Governance

- i. Asset Checks
It was **Resolved** – to approve the updated Asset Register.
- ii. Risk Assessments – General and Pond.
It was **Resolved** – to approve the assessments.
- iii. Playground & Adult Gym – Annual Safety Checks
The annual checks to be undertaken by the end of 2021, by which time a decision should have been received on the CIL grant funding application for replacement of some of the ageing play equipment.

59. Clerk's Update

- i. Arun District Playground Inspection 23.8.21
The issue of the gate latch had again been raised, although Councillor Rees and the Clerk had re-checked that the adjustment had been satisfactorily made. This has been queried with Arun District Council as the finding may not have been updated from the previous check, 28.7.21.
- ii. Draft West Sussex Transport Plan Survey 2022-2036
The Council's response was agreed, and the Clerk authorised to submit online (Annex B).
- iii. Rampion2 Consultation
The Council's response was agreed, and the Clerk authorised to submit online.
- iv. Communicating with the Parish (Annex C).
The Clerk was researching alternative and additional ways to communicate with its electorate.
- v. Other Correspondence
Slindon Community Land Trust had shared a briefing note with the Parish Council, received 13 September, summarising their current position (unchanged from



previous updates) and a desire “to work alongside SPC (Slindon Parish Council) to deliver a scheme”. Councillor Rees had extended an invitation to the organisation speak at a Parish Council meeting.

60. Highways Matters

i. Flood Management - Reynolds Lane

West Sussex County Council had undertaken various reactive cleansing actions, the most recent being in August when they emptied and cleansed all the gullies from part way up School Hill back down to the junction with the A29. Further works are planned to improve the drainage situation in the village and prevent flooding, by increasing the size of the concrete aprons around five of the gullies and pipe size between some of the gullies. The increased capacity of the system will assist in alleviating the overloading issues in this location and the wider concrete aprons will enable more water to access the gullies, again removing excess water from the road surface. The first stage will be to price up the proposed works, which have been prioritised for completion in the current financial year.

ii. A27 matters

The A27 Elected Representatives’ Forum meets next on 28 September 2021 and will now be held virtually to reflect the majority preference of attendees. The Statutory Consultation has been rescheduled to winter 2021 (from autumn 2021) to allow Highways England further time to refine their design following engagements with landowners and other stakeholders.

61. Planning Matters

Previous applications – status at date of issue of agenda

- i. SDNP/21/01392/HOUS & SDNP/21/01393/LIS Church House, Church Hill (Approved).
- ii. SDNP/21/03263/PRE Mulberry House Dyers Lane Slindon BN18 ORE (Advice given).
- iii. SDNP/21/02647/FUL and SDNP/21/02648/LIS-Courthill Farm House Court Hill Farm Road Slindon BN18 ORJ (Application in progress).
- iv. SDNP/21/03113/FUL. The Ridings Shellbridge Road Slindon BN18 OLT (Decision pending).
- v. APP/C3810/C/86/946 Old Timbers Shellbridge Road Slindon BN18 OLT (Approved).
- vi. SDNP/21/03102/HOUS 51 London Road Slindon BN18 ONG (Approved).
- vii. SDNP/21/03710/HOUS Flint Cottage School Hill Slindon BN18 ORA (Approved).
- viii. SDNP/21/03898/TCA 48 Reynolds Lane Slindon BN18 0QX (No objection raised).
- ix. SDNP/21/ 03328/HOUS Tiverton, Sunnybox Lane. (Application in progress).

62. Date of Next Meeting

The next meeting will take place on Monday 11th October at 7 p.m. at Slindon Coronation Hall.

The meeting ended at 8.25 p.m.

Signed as a true record of the meeting

Dated

Annex A

SLINDON PARISH COUNCIL at meeting 13.9.21									
Community Account									
DATE OF CHEQUE/SO/DD	BENEFICIARY/PAYEE	TRANSACTION TYPE	Cheque number	NET AMOUNT	VAT	GROSS AMOUNT	STATUTE (UNDER WHICH PAYMENT MADE)	REASON/COMMENT	AUTHORISED (Relevant minute)
25.8.21	K Ryan Plumbing	Cheque	100424	£ 635.00	£ -	£ 635.00	LGA (Miscellaneous Provisions) Act 1976, s.19.	Actions identified by Legionella Risk Assessment	By Chairman and Clerk - under emergency powers, with retrospective approval at Recreation Ground meeting 23.8.21, minute 7 (i) at £495. Additional cost of £45 to freeze pipes and allow work despite 'no show' by Water Authority will be reimbursed by them plus £20 compensation. Additional cost of £95 to install lever for incoming main (to turn off water in pavilion as this had seized up) authorised under Financial Regulation 4.5 to avoid a further call out fee.
9.9.21	HMRC	Cheque	100425	£ 133.20	£ -	£ 133.20	LGA 1972 s111	Tax on Clerk's salary - period 6	Recurring payment per contract
8.9.21	Slindon Coronation Hall	Cheque	100426	£ 50.00	£ -	£ 50.00	LGA 1972 s134	Hall Hire 23.8.21 (council meetings) Hall Hire 26.8.21 (CPR and defibrillator session)	Hall Hire @ £25 for council meeting within budget Hall Hire @ £25 for CPR session to be met from 'JDAC' Ear Marked Reserves.
9.9.21	Sarah Linfield	Cheque	100427 (part of)	£ 64.88	£ 12.98	£ 77.86	LGA 1972 s175	Reimburse for credit card purchase (which meant lower price compared to payment by cheque) of 2 places on NALC webinar 'Making Rural Housing More Affordable'.	immediate purchase necessary to secure 2 places
9.9.21	Sarah Linfield	Cheque	100427 (part of)	£ 9.99	£ -	£ 9.99	LGA 1972 s111	Dog bags for dispenser on Top Field	within budget
9.9.21	Sarah Linfield	Cheque	100427 (part of)	£ 32.39	£ 6.48	£ 38.87	LGA 1972 s111	Defibrillator sign for The Forge	To be met from 'JDAC' Ear Marked Reserves.
13.9.21	Sarah Linfield	Standing order	N/A	£ 532.83	£ -	£ 532.83	LGA 1972 s111	Clerk's salary - period 6	within budget
Totals				£ 1,458.29	£ 19.46	£ 1,477.75			
SLINDON PARISH COUNCIL									
Monthly Income for information : August 2021									
RECEIPTS									
DATE/ACCOUNT TYPE	PAYER	TRANSACTION TYPE	AMOUNT	REASON					
Community Savings 31.8.21	HSBC	CR	£ 0.22	Interest					

Annex B - West Sussex Transport Plan Consultation Response

The draft plan does not recognise the existence of rural leisure routes for walking, cycling and horse riding. It is essential that it includes provisions to improve the public rights of way network and to consider the introduction of 'Quiet Lanes', as part of a coherent network either a circular route or linking villages or settlements. The Arundel-Ford Pathway to make cycling and walking safer between Arundel and Ford Station is an example of the importance of such routes.

The new A27 has no Ford Road access, notwithstanding scale of housing development. Lack of electrical chargers for rural communities.

Annex C - Rampion2 Consultation Response

Slindon Parish Council recognises the importance of wind power as an important part of decarbonising our economy and slowing climate change, so whilst it is not opposed to wind farms per se it has concerns regarding Rampion2 as follows.

The close proximity to the shoreline (Non-compliance with Government Guidance and policy as stated by the Prime Minister. Turbines should be more than 25 miles from a National Park (OESEA3/White Report), with turbines under Rampion2 only 8 miles from shore (OESEA2 government guidelines that all offshore wind projects should be offshore (i.e., >12 nautical miles (14 miles) from shore).

The scale and design of the wind farm, with some turbines taller than the highest point in the South Downs National Park, dominating the skyline and with the adverse impact on dark night skies through flashing red lights.

The economic impact on the local economy including the tourism industry through the potential to drive visitors away from the area and on the livelihood of those who use the waters, including the fishing industry and for recreational activities.

The environmental impact of the work to deliver the infrastructure undertaken over a 5-year period.

The Parish Council is keen to ensure that modifications and mitigations are possible to address its stated concerns.