

**DRAFT Minutes of the Meeting of Slindon Parish Council
Held at Coronation Hall, Reynolds Lane, Slindon
On Monday 9th March 2020 at 7.00 p.m.**

DRAFT Minutes of the Meeting of Slindon Parish Council

Present: Councillors Barbara Brimblecombe, Jan Rees, Peter Fenton and Paul Wilkinson (Vice Chairman)

In attendance: Sarah Linfield BSc (Hons), CiLCA (Parish Clerk/RFO)
Katie Archer (National Trust, Lead Ranger, Slindon Estate)
1 member of the public

20/196 Public Question Time – a member of the public spoke regarding the state of the cricket pitch following the event that Tribal Sports ran on the weekend of the 15/16 February 2020 and enquired as to who held the key to the gate and had been responsible for allowing the cars on to the grass. Whilst the council did not know who had allowed this to happen, it understood the concerns expressed and sought to reassure the resident that the Slindon Sports Association had undertaken to repair the damage.

The member of public left the meeting

20/197 Apologies for Absence (from parish councillors) – received from Councillor Adamson.

20/198 Declaration of Interest - Councillor Fenton declared a personal and pecuniary interest in respect of the Slindon Community Land Trust as Chairman of the Steering Committee

20/199 Minutes of the Parish Council meeting held 10th February 2020

Resolved - that the minutes be approved as a true record of the decisions of the meeting and signed by the Chairman.

20/200 Chairman's Report

In Councillor Adamson's absence Councillor Wilkinson spoke regarding

Climate Change Group Formation – with the council awaiting further details from Arun District Councillor Catterson on how to form one through Friends of the Earth.

The Neighbourhood Plan – and encouraged councillors to look at those drawn up by neighbouring parishes such as Walberton, which reflected the amount of work that would be involved, with this particular example running to 60 pages. The clerk advised that grants are available and the SDNP would be able to assist should the council wish to explore this. **ACTION – clerk** to add to April agenda

Annual Meeting of the Parish - invitations had been sent to those who might wish to speak as representatives of the community with details circulated to parishioners in the March edition of the Parish magazine. The invitation had already been posted on the village noticeboards. The Forge has agreed to provide refreshments and it was proposed that the council members meet at Coronation Hall by 6.00 pm on the 23rd to prepare the room.

Great British Spring Clean – please support the litter pick event on Saturday 4th April

Tree work – proposed at the recreation ground in Slindon Common would be discussed under the clerk's update, although Councillor Wilkinson particularly wished to thank Jonathan Rodwell for promptly removing the branch that had come down in Mill Road following Storm Ciara.

Tribal Sports Event 15/16 February– the council had been advised that Tribal Sports and Slindon Sports Association would make good any damage as it was not covered by insurance. A quote to repair the fencing was being obtained from Chichester Fencing and Surrey Loams in Farnham, specialist providers of cricket top soil, had been invited to quote to cover rolling the whole pitch, adding top soil to the main damaged areas and then seeding as required,

An urgent meeting will take place with the Tribal event organisers to confirm quotes and time scales to complete works required. The damage would also impact the season's matches and result in a loss of revenue to SSA (c £40/cancelled match), with the continuing wet conditions meaning that any repairs were unlikely to be possible until mid-March.

Flooding - continues to be a problem. The clerk had spoken to ADC council regarding flooding to the car park in Bridle Lane engaging Paul Cann, Principal Engineer (Drainage) and Karen Turner, Surveyor. Costings are being obtained to clear the blocked gullies and ensure a regular inspection and maintenance programme is established to try to prevent this happening again.

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During the exceptional rain, Church Hill had also flooded by the pond –the drain affected is by the roots of the willow and needs to be cleared, Park Lane is impacted too and when the weather has improved it was proposed that the council look at how this could be best managed in the future. The clerk mentioned the ‘active communities’ scheme as part of an emergency resilience programme where residents adopt a drain - she has written to Sue Furlong at WSCC to find out more. Other residents have raised issues with flooding in Reynolds Lane and Mill Road, in both cases with a threat to property. The clerk has reported the various areas of flooding to WSCC and reported that they had advised “ that given the amount of standing water their focus is on safety issues and preventing damage to property”.

Repairs to the damaged A29 are detailed as being in hand and the various broken signs will be replaced in due course (as detailed on the Love West Sussex site).

The clerk advised that the National Trust held a supply of sand for the council but that it had no bags, which councillor Brimblecombe confirmed had perished. The clerk explained that local authorities such as WSCC and ADC do not have a statutory duty to provide sand bags and it was suggested that the parish council might wish to buy some. In the first instance Councillor Fenton undertook to speak to Highways to see if any were available.

20/201 West Sussex County Council Matters –Councillor Whittington had sent his apologies to the chairman as he had been unwell.

20/202 Arun District Council Matters – no representation on this occasion,

20/203 National Trust Matters

Katie Archer, Lead Ranger, provided an update on various matters

- Park Lane sign - the missing sign should finally be replaced by the end of the week.
- Downes Barn - phase one of the renovation is nearing completion and Katie suggested the council might like to come and see the changes. Councillor Fenton enquired whether it might also be possible for residents to be given a tour and Katie agreed this would be a good idea, perhaps on a Sunday morning.
- The Ranger team and volunteers have laid a 400m stretch of hedge in Courthill Farm.
- The team had secured an internal grant to set up a tree nursery

20/204 Bypass – no further updates to report.

20/205 Highways Matters/Speeding/Traffic Calming

- **New Yellow-backed A29 signage/Traffic Data** – the clerk had now been advised by WSCC Highways team that no further action was planned. However, the clerk had responded highlighting that the council had previously been advised data gathered met the criteria for the installation of a Vehicle Activated Sign (VAS), although local and national policy required WSCC to explore all other possibilities before considering a VAS - i.e. the yellow-backed signs were an interim step not the end of the process. A response is awaited **ACTION – clerk to monitor response.**
- **Community Speed Watch (CSW)** – the clerk confirmed that details of the scheme shared at the last council meeting had been posted on the parish council website and the parish council or another community group would be able to register. Those who are interested in forming a community group can log in to CSW Online by visiting www.communityspeedwatch.co.uk. Registering allows the group to book out two different pieces of speed calming equipment that can be deployed at risk assessed and approved locations within the village.

20/206 Planning Matters

SDNP/20/00462/LDP

Lawful Development Certificate Proposed - Existing loft space to be converted to habitable accommodation

Wood End Cottage London Road Slindon BN18 0NG

The council noted the application

20/207 Clerk’s Report

- **Street lamps** – the clerk confirmed that repairs to the street lamp in Mill Road had been completed and that she was taking steps to ensure that the SSE interactive map (see link below) accurately reflected those owned by the council. Katie Archer advised that repairs to the others

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had been instructed but that the NT building surveyor had ordered files from the archives to locate old documentation and establish what had been agreed in the past.

<http://www.lightsoninwestsussex.co.uk/Public/ReportFault.aspx>

- **Slindon Recreation Grounds - Adult gym equipment** – an annual service had been combined with repairs to the adult equipment (as identified by ADC) on the 4th March (except the application of some paint which was prevented by the rain, and which will take place on the 12th March). Combining the annual service with the repairs, some of which were under warranty, had reduced the total price as the call out fee was waived due the warranty repair. The chairman and clerk had authorised the cost totalling £400.75 and it was
Resolved - to approve this payment
- **Slindon Common Recreation Ground**
 - **The annual tree report** - had identified minor to moderate risks (deadwood removal) and a full re-inspection in January 2021 or sooner as required by extremes of weather. Beechdown had quoted to undertake the work at a total cost of £965 including VAT and after viewing the location of the trees requiring work on a map (T14 adjacent to the A29, T46 by Mill Road and the others in close proximity to the adult gym equipment, it was
Resolved – to accept the quotes
 - **Cricket pitch** – this had been covered in the Chairman's report
- **War Memorial** – Came & Co had confirmed that to add the War Memorial to the current policy would increase the future annual premium by £27.73 but there would be no change to the premium until renewal in April 2020.
- **Insurance** –the council's policy falls due for renewal 10th April 2020 and as Slindon Parish Council's current long term agreement expires this year, Came and Co had provided 3 quotes

Insurer	Insurer Premium	Administration Fee
Pen Underwriting Limited	£554.06	£50.00
Hiscox	£767.82	£50.00
Ecclesiastical	£571.26	£50.00

Premiums are inclusive of Insurance Premium Tax (IPT) charged by HMRC at the applicable rate

Our recommendation is that you accept the Ecclesiastical quotation to meet the demands and needs of Slindon Parish Council.

	Insurer Premium	Administration Fee	Total Premium
Annual Policy with Ecclesiastical	£571.26	£50.00	£621.26
3 Year Long Term Agreement Option with Ecclesiastical	£542.70	£50.00	£592.70

Premiums are inclusive of Insurance Premium Tax (IPT) charged by HMRC at the applicable rate

Quote Reference 6573517

Cover Period 10th April 2020 to 9th April 2021

The council considered the recommendations and the comparison sheet and noted that the Pen would also charge an additional £47.13 inclusive of IPT to include the War Memorial, whilst Ecclesiastical would provide cover an no extra cost.

Whilst the clerk was instructed to find out why the Ecclesiastical policy did not cover Internet and email, nor Crisis Management and obtain details of this area of cover, it was

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Resolved - to renew with Ecclesiastical on the 3 Year Long Term Agreement Option at a cost of £592.70

- **Annual Parish Meeting 23 March 2020** – the clerk confirmed that a number of organisations had responded to say they would like to be represented at the meeting and details would be circulated by the clerk **Action – the clerk**
- **National Trust Allotment Lease renewal 2020** – the clerk shared the ‘Heads of Terms’ and the council agreed in principle to renew the lease for a further 10 years. The clerk highlighted that she could not find any details of the agreement between the council and the Allotment Society. Councillor Wilkinson proposed that the legal fees could be covered by the Allotment Society over a 10 year term and Councillor Brimblecombe highlighted the address on the Heads of Terms was out of date. It was **Resolved** to appoint Ian Davison from Surrey Hills Solicitors to review the terms of the lease before execution of the document based on a verbal quote provided to the clerk at a maximum cost of £1500 (including VAT).
- **Dog Bins** – WSCC Highways had advised that they would issue consent under S115E Highway Act, subject to the provision of a map siting the proposed locations of the 2 dog bins. The general waste bin is to be placed on the Top Field and Councillor Brimblecombe offered to contact the trustees to arrange this. WSCC also suggested that the council liaise with the SDNP too. **Action – the clerk**
- **Pond Management** – the clerk and Councillor Brimblecombe had met with Simon Mockford, SDNP Ranger, on the morning of the council meeting to discuss an application under the South Downs Volunteering Network, with grants up to £5,000 available for community projects. Simon was supportive of an application which focussed on bio-diversity and offered to liaise with tree experts regarding the willow tree and its roots and also engage the Wetlands Trust regarding how best to manage the silt. Damon Block from the Environment Agency had provided comprehensive comment on the pond covering water quality, trees and vegetation. It was **Resolved** – that the clerk could apply for a grant on behalf of the council.

Katie Archer left the meeting

- **Protocol for marking the death of a senior national figure or local holder of high office (Operation London Bridge)** – the clerk proposed that the parish council consider adopting a protocol, perhaps in consultation with the local churches, who are likely to have received separate guidance. The protocol would include laying flowers, signing a book of condolence, flag flying and the procedure to be followed in respect of the council’s website (ghost page with a photo and year dates). Councillor Brimblecombe offered to speak to church representatives and Councillor Fenton undertook to contact the flag officers. Refer minute 20/211.
- **Joint Western Arun Area Committee** – next meets 11 March 2020, agenda shared with Councillor Brimblecombe as one the council’s representative although it was felt that the content was of limited relevance to the council.
- **Community Infrastructure Levy (CIL)** – the clerk had been asked to explain how CIL is calculated, being based an amount per metre squared of floor space, the charging rate differing for residential and retail developments and in some cases being set at £0 including self-builds subject to certain criteria. Full details can be found on the SDNP website. The clerk advised that where CIL is paid by a developer that council receive 15% or 25% if it has a Neighbourhood Plan. No action taken re the A29 traffic management application submitted 31/1/16- leave on file.

20/208 Budget 3 Year Projection

- The clerk had updated the projections for 2021/22 & 2022/23 with the maintenance costs for the 3 new bins being installed in 2020/21 and the revised rent for the allotments now advised by the National Trust as lessor. **Action – the clerk** confirmed she would circulate a copy (Annex A) to the councillors

20/209 Finance Reports

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- **Bank account reconciliation (Annex B)** - the council received the statement of accounts, confirming that the bank balances had been reconciled with the known expenditure and income as at 29/2/20 (**Annex C**) - see below - and it was **Resolved** - that the reconciliation be noted (including YTD expenditure and receipts)
- **Payment Authorisation (Annex D) - Resolved** - to authorise the monthly expenditure and receipts.
- **Standing Order** – it was **Resolved** - to authorise the bank to amend the standing order for the clerk’s salary and a letter to the bank was signed by 2 signatories.
- **End of Year Finance** – it was **Resolved** - that Councillor Rees who does not sign on the bank account would undertake a review of the council’s finances after the 31/3/20. **Action – RFO** to liaise Councillor Rees.
- **Appointment of Internal Auditor** – the council had used Internal Auditing Solutions for a number of years and 3 options were considered. The council continue with its existing arrangement (at a cost of £245+VAT) or use either Godalming based Mulberry & Co at £240- £300 +VAT or Andrew Woolner (who had completed Clapham’s the previous year) at a fee of up to £200 inclusive. It was **Resolved** – that the council change its auditor this year to coincide with a change in its RFO in May 2019 and appoint Andrew Woolner to complete the internal audit. **Action – clerk** to make contact and arrange a suitable date.

20/210 General Power of Competence (GPC) – the clerk explained that although she is now CiLCA qualified the council could not adopt the GPC as this required two thirds of the 9 member positions, that is 6, to have been filled by election to qualify. Only 4 of the 6 members had been elected in May 2019, the others being co-opted.

20/211 Training and Continuous Professional Development

Clerk – the SLCC are running a webinar ‘From One Clerk to Another: Operation London Bridge’ on Wednesday 18 March between 2 and 3 p.m. and it was

Resolved - that the clerk could register to join at a cost of £30+VAT.

Councillors Briefing & Awareness –Councillors Fenton, Rees and Wilkinson had attended the event by run by SSALC on the 25th February 2020 in Arundel which was felt to be extremely worthwhile. Councillor Rees explained that the session had extensively covered 2 areas relating to legal matters and advice to councils. Under legal matters, Councillor Rees spoke of a council’s powers (what it can do) versus its duties (what it must do), the importance of having aims and objectives and lawful decision making as a corporate body. Advice to councils highlighted the importance of securing and retaining a competent clerk, the opportunity to get CIL monies and affordable housing through housing development and stressed the need for councils to take proper legal advice particularly in relation to leases. The value of an internal audit was also considered of the utmost importance and not relying on an external one.

20/212 Slindon Community Land Trust (SLCT) Steering Committee

Councillor Fenton had attended a surgery run by Andrew Griffith, MP for Arundel and South Downs, to lobby for the affordable house funding to be extended so that it can support community led housing groups in line with the government’s party manifesto. Mr Griffith had agreed to write to the National Trust to urge them to lease the land to SLCT so that the project can start, as the legal challenge is on hold whilst it awaits a response from the National Trust.

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20/213 Date of Next Ordinary Meeting – TUESDAY 7 APRIL 2020 – all to note this change (as the usual meeting date of the second Monday of the month falls on Easter Monday).

The meeting ended at 8.45 p.m.

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ANNEX A	2020/21	2021/22	2022/23	
RECEIPTS				
	Planned			
Description				
Precept	17011.00			
Bank Interest	38.00			
VAT reclaimed for 2017/18				
VAT reclaimed for 2018/19				
VAT to be reclaimed for 2019/20	1500.00			
Rent (Allotments and Sport Association)	205.00			
Donations				
Insurance claim				
Total Income	18754.00			
PAYMENTS	2020/21	2021/22	2022/23	
	Planned	Planned	Planned	Commentary for 2021/22 & 2022/23 (specific text in red)
Description				
Admin costs	300.00	300.00	300.00	Covers ink cartridges, stationery, printing, stamps/postage
Allotment rent - National Trust	200.00	260.00	260.00	Lease reviews March 2020 (rent paid is reimbursed/offset by allotment holders) - 'Draft Heads of Terms' states annula rent increased to £260 p.a.
Clerk "overtime" - gross	0.00	0.00	0.00	
Clerk's salary – gross	6443.00	8000.00	8500.00	Based on revised rate of pay for CILCA qualified clerk by 1/4/20 (4 of 5 units passed at 8/1/20 and remaining unit submitted for assessment 15/11/19) working 10 hours/week.
Defibrillators - maintenance	50.00	100.00	100.00	Pads and batteries
Electoral expenses	0.00	0.00	500.00	Uncontested in previous years (6 of 9 member positions filled, next election in 2023) no provision required in 20/21.
Expenses - Clerk	200.00	250.00	300.00	Mileage to 3 extraordinary/additional meetings/ 2 training events Home working allowance - pro-rated with Clapham Parish Council (7 hours/week) based on hours work (10 hours/week) at 10/17 of £216 p.a. - £127.05
Expenses - Councillors	108.00	150.00	200.00	Mileage to training events, including shared travel where practical
GDPR Compliance	500.00	200.00	200.00	Councillors to have pc email addresses and sharepoint, plus DPO to support compliance
Grants for the community	3000.00	1500.00	1500.00	VE75 Event May 2020
Gritting	0.00	0.00	0.00	Council's view that no grit bins required based on support from local land-owners
Hall hire	250.00	275.00	300.00	11 meetings plus 2 extraordinary meetings @ £14 = £182 plus heating costs 1/10/19 - 31/3/20 at £2/hour
Insurance	575.00	575.00	575.00	Based on quoted premium at renewal including new play equipment installed in June 2019
Internal auditor	300.00	300.00	300.00	Change of internal auditor for 2019/20 financial year National Trust (landlord) allotment lease renews Mar 2020 Slindon Sports Association (lessee) renews Feb 2021
Legal fees	500.00	500.00	500.00	Build up fund to finance future legal costs
Mower replaced (insurance claim)	0.00	0.00	0.00	N/A
New equipment	100.00	100.00	100.00	Included replacement filing cabinet for clerk
Notice boards	400.00	100.00	100.00	To ensure RoSPA compliant
Playing fields (Top and Recreation)	2000.00	2000.00	2000.00	Given the age of equipment, some dates back to 2000, provision required for routine maintenance and also grass cutting at £500
Pond	250.00	250.00	250.00	
Recreation ground - annual maintenance of fitness kit	0.00	525.00	525.00	Annual service completed March 2020
Recreation Ground - Boundary fencing and hedges at the Recreation Ground and ongoing grounds maintenance	500.00	500.00	500.00	
Recreation Ground - Pavilion - general maintenance	600.00	600.00	600.00	Fire risk assessment and electrical surveys required by 2021
Street lighting - annual maintenance fee	175.00	175.00	175.00	
Street lighting - energy costs	250.00	250.00	250.00	
Subscriptions - ADALC (Arun District Association Local Councils)	15.00	15.00	15.00	
Subscriptions - Action in Rural Sussex	50.00	50.00	50.00	
Subscriptions - ICO fee	35.00	35.00	35.00	
Subscriptions - SLCC Membership	70.00	70.00	70.00	50:50 split with Clapham Parish Council
Subscriptions - NALC/SSALC	179.69	179.69	179.69	Advised by SSALC 11/11/19
Subscription - LCR	132.00	132.00	132.00	
Training costs	750.00	750.00	750.00	based on 2 full day training events for clerk @ £240 and 6 half day training events for councillors @ £510
Tree surgery	2000.00	2000.00	2000.00	2020/21 - Tree survey required in 2021 (last one in 2018 @ £550) plus provision made for tree work
War Memorial	360.00			Valuation required for insurance purposes
Waste Bins	2456.00	1500.00	1500.00	5 bins (3 dog, 2 general) annual servicing cost = £ 1451.10 (@ £290.22/bin)
Website - (bi-annual) domain renewal	0.00	100.00	0.00	Bi-annual fee, next due 2022
Website (new/maintenance)	1000.00	250.00	250.00	To upgrade/provide new site/ensure 2018 accessibility requirements met (mandatory) & maintain laptop compliance/care package.
Total expenditure	23748.69	21991.69	23016.69	

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ANNEX B

			Bal.@29.2.20
BALANCE BROUGHT FORWARD 1 APRIL 2019			40609.31
TOTAL RECEIPTS			18754.01
			59363.32
LESS TOTAL PAYMENTS			-17175.47
			42187.85
REPRESENTED BY:			
C/A BALANCE			16172.01
D/A BALANCE			26170.84
PETTY CASH FLOAT			0.00
PLUS : CASH RECEIVED NOT YET BANKED			0.00
LESS: UNPRESENTED CHQS	100330		-155
			42187.85

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ANNEX C

Slindon Parish Council				
Summary of Receipts and Payments Account				
1/4/19 to 29/2/20				
CURRENT YR 2019/20				
Receipts		£		
	Precepts	16760.00		
	Bank Interest	47.99		
	Grants (inc.LCTS &WMT& SPEC2000)	0.00		
	Donations	266.40		
	Rent re-imbursed (Allotments & Sports Assoc.)	205.00		
	VAT (PRIOR YR REFUND)	1432.51		
	SSE (error in payment collected)	42.11		
Total Receipts		£18,754.01		
Payments				
	Insurance 2019/20	0.00		
	Audit fees	245.00		
	Annual fees, donations & Subscriptions (1)	395.06		
	Street lighting	388.94		
	Playing fields (grounds maintenance & repairs, flags,war memorial, pond & commemorative gate)	7755.17		
	Staff Costs: (i) Clerk's salary	£ 4,557.70		
	(ii) Clerk's expenses	85.05		
	(iii) Clerk's allowance	94.46		
	Hire of premises for meetings	182.00		
	Admin costs - Inc. petty cash transactions*	214.97		
	New equipment	262.62		
	Election Costs	125.00		
	Allotment rent	100.00		
	Training courses	680.00		
	VAT (current year)	1667.10		
	Bank Charges / write offs	0.00		
	Grants & donations	50.00		
	Miscellaneous -			
	Legal fees re TPF Lease	0.00		
	Insurance valuation	300.00		
	Domain name renewal (every 2 yrs)*	72.40		
Total Payments		£17,175.47		

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ANNEX D

Monthly Expenditure for approval at Meeting 9 March 2020								
Authorise issue of payments								
Community Account								
DATE OF CHEQUE/SO/DD	BENEFICIARY/PAYEE	TRANSACTION TYPE	Cheque number	NET AMOUNT	VAT	GROSS AMOUNT	STATUTE (UNDER WHICH PAYMENT MADE)	REASON/COMMENT
12/02/2020	Slindon Coronation Hall	SO		14.00		14.00	LGA 1972 s134	Hire Hall 13/1/20
12/02/2020	Sarah Linfield	SO		305.13		305.13	LGA 1972 s112	Clerk's monthly salary (part)
11/02/2020	Beechdown Arboricultural Lin	Cheque	100330	129.17	25.83	155.00	Government Act 1972 s14 ss27; Public Health Acts Amendments Acts 1890 s44; Open Spaces Act 1906 ss9 & 10; Local Government (Miscellaneous Provisions) Act 1976	Issued outside meeting under emergency regulations, tree survey for recreation ground - meeting 13.1.20 minute 20/172 & 9.2.20 minute 20/188
14/02/2020	ADC re bin servicing	Cheque	100331	290.00	58.00	348.00	Litter Act 1983, ss.5-6	Annual commitment/contract
14/02/2020	Pro-Forest	Cheque	100332	175.00	35.00	210.00	Government Act 1972 s14 ss27; Public Health Acts Amendments Acts 1890 s44; Open Spaces Act 1906 ss9 & 10; Local Government	Approved - meeting 14/10/19 minute 19/107
14/02/2020	ParishOnline	Cheque	100333	22.50	4.50	27.00	LGA1972 s143	Approved - meeting 10/2/20 minute 20/188
19/02/2020	ADC re May 2019 elections	Cheque	100334	125.00		125.00	LGA 1972 s111	May 2019 uncontested elections
19/02/2020	SSALC Ltd re Councillor Wor	Cheque	100335	210.00	42.00	252.00	LGA 1972 s175	Approved - meeting 13.1.20 minute 20/174 (Councillors' Briefing Awareness course
09/03/2020	Hugh Harris Ltd t/a Fresh-A	Cheque	100336	333.96	66.79	400.75	LG (Miscellaneous Provisions) Act 1976, s.19	Annual service of adult gym equipment and repairs (authorised by clerk & chairman under emergency regulations]
09/03/2020	Sarah Linfield	Cheque	100337	214.87		214.87	LGA 1972 s112	Clerk's monthly salary - part paid by SO
				15.52	2.32	17.84	LGA 1972 s111	Printer cartridge, paper and postage (large letter to District Councillor)
09/03/2020	HMRC	Cheque	100338	130.00		130.00	LGA 1972 s111	Tax on Clerk's monthly salary - tax period 12
				1965.15	234.44	2199.59		
Monthly Income for information : Feb 20								
RECEIPTS								
DATE/ACCOUNT TYPE	PAYER	TRANSACTION TYPE		REASON				
Community Account								
13/02/2020	Cash	CR	5.00	Slindon Sports Association - annual rent 2019				
Community Savings								
29/02/2020	HSBC	CR	4.16	Gross Int to 28/2/20				