

SLINDON PARISH COUNCIL
Minutes of the Meeting of Slindon Parish Council
Held on Monday 8th April 2019
At the Coronation Hall, Reynolds Lane, Slindon at 7pm

PRESENT: Parish Councillors Niki Adamson (Chairman), Barbara Brimblecombe, Steve Chilver, Peter Fenton, Derek Thomas and Paul Wilkinson.

IN ATTENDANCE:

Mr Norman Dingemans, Arun District Councillor.
Ms Katie Archer, National Trust.

1. FILMING OF MEETINGS AND USE OF SOCIAL MEDIA

1.1 Members and the public were reminded of the procedures for filming and recording the meeting and requested to switch mobile devices to silent for the duration of the meeting.

2. APOLOGIES FOR ABSENCE

2.1 There were apologies from Mr Derek Whittington, West Sussex County Councillor.

3. TALK WITH US

There was one member of the public present and no issues were raised.

4. DISCLOSURE OF INTERESTS

4.1 Councillor Fenton declared a personal and prejudicial interest in agenda item 14.2, Slindon Community Land Trust as Chairman of the Steering Committee and confirmed that he would leave the room in the event of any discussion.

4.2 The Clerk declared a pecuniary interest in agenda item 17: appointment of a new Clerk as an employee; and stated that she would leave the meeting when the Council came to consider the matter.

5. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11th March 2019

5.1 It was **RESOLVED** that the minutes of the meeting held on 11th March 2019 be approved and signed by the Chairman.

6. CHAIRMAN'S REPORT AND URGENT ITEMS

6.1 URGENT MATTERS

6.1.1 Planning Application Notification SDNP/19/01644/TPO - Old Timbers Shellbridge Road Slindon BN18 0LT

The Council had before it an application for various works to trees on the boundary of Old Timbers and Shellbridge Road. This was a resubmission of an application, SDNP/17/00755/TPO, which had received limited consent by the SDNPA following an assessment of the proposal by their Tree Officer. The Parish Council had raised no objection to the previous application and it was also noted that the current application was very new and had yet to be assessed by the Tree Officer. Members proceeded to review the application and considered that the improved visibility of the highway that the works would bring would be beneficial. **The Council therefore had no objection to the works subject to the assessment of the SDNPA Tree Officer.**

6.2 CHAIRMAN'S REPORT

6.2.1 The chairman reported that Members' nomination papers had been successfully processed and confirmed that there would be no poll. She thanked Members past and present for putting themselves forward. Observing that Members would be asked to consider appointing a new Clerk, she also welcomed Mrs Linfield who was in the gallery, and stated that Mrs Linfield and the Clerk would leave when Council came to consider the matter later in the meeting.

- 6.2.2** Turning to other matters, regarding the A27 Arundel Bypass Elected Representative Forum (ERF) she noted that further meetings were planned for 12th June and 11th September 2019. These would be important as further consultation and an announcement of the direction of the preferred route were expected in this timeframe. Acknowledging the implications for the parish in respect of the western section of the bypass, it was considered important that these meetings were covered and that Members received updates as the process unfolded. Members also considered it prudent to sit down with Walberton Parish Council, once the elections were concluded and before the next ERF.
- 6.2.3** It was also noted that Arun District Council planning application WA/1/19/PL: proposed improvements to the Fontwell Roundabout in respect of the Dandara development; would be heard by Development Control on Wednesday. The County Council's budget update was considered useful and it was agreed that a link to the information be added to the Parish Council's website. The Chairman invited Members to join her the following day to carry out maintenance at the Memorial Garden. **It was RESOLVED that the updates be noted.**

7. PLANNING MATTERS

7.1 PLANNING APPLICATIONS

- 7.1.1 SDNP/18/0 6416/HOUS - Lilac Cottage Sunnybox Lane Slindon BN18 0LX**
The Council received details of a planning application (previously circulated) which proposed an extension to an existing outbuilding (wooden storage shed/workshop) to provide an indoor recreational space. This was a revised application following the refusal of an earlier proposal in February 2019. Members also had a copy of an email that had been received by the Clerk in which the applicant explained the changes proposed and how they addressed the concerns raised. Members proceeded to consider the revised proposal in more detail and welcomed the changes which it was considered did much to reduce the impact of the outbuilding. **The Parish Council therefore RESOLVED not to object to the application.**

- 7.2 SDNPA DECISIONS / PRE-APPLICATIONS/ UPDATES** – there was nothing further to report.

8. HIGHWAYS AND RIGHTS OF WAY MATTERS

- 8.1 A27 Arundel Bypass - Elected Representatives Forum Meeting 14/3/19.**
Further to the discussion earlier in the meeting, it was noted that conformation of the next round of meetings would be forwarded to Members.

- 9. WEST SUSSEX COUNTY COUNCIL** – There was nothing further to report.

10. ARUN DISTRICT COUNCIL

- 10.1** Councillor Dingemans reported that the new leisure centre in Littlehampton had opened and was already proving popular. The District Council had also secured a grant from Central Government which would be used to fund regeneration initiatives in Littlehampton Town Centre. The District Council was also investigating options to re-open the Look and Sea Centre for the summer.

11. NATIONAL PARK MATTERS

- 11.1** Councillor Dingemans reported that the SDNPA had begun in-house training in readiness for the adoption of the Local Plan. Training would be offered to Parishes after the local elections.

12. REPORT FROM THE CLERK

- 12.1** The Parish Council received and noted the contents of the Clerk's Report (copy attached to the minutes). Regarding the new climbing frame in the Top Playing Field, it was noted that the donation from Gaston Farm would be used to offset the cost of the new equipment.

13. **FINANCE REPORT**

13.1 **BANK ACCOUNT RECONCILIATION**

The Parish Council received and noted the statement of account (copy attached to the minutes) showing that the Parish Council's bank balances had been reconciled with the known expenditure and income as at 31st March 2019.

Slindon Parish Council		Bank Balances @ 31/3/19
HSBC C/A @ 31/3/19	£ 14,386.46	
HSBC D/A @ 31/3/19	£ 26,122.85	
Pettycash balance @ 31/3/19	£ 100.00	
Less uncashed cheques *	£ -	
Total @ 31/3/19	£ 40,609.31	

13.2 **AUTHORITIES FOR PAYMENT**

The Parish Council had before it the list of payments for approval (previously circulated). **It was RESOLVED that the following payments be approved:**

Payee	Amount (basic cost)	Amount (VAT)*	Total Amount	Description
Mrs J Harris	£370.10p	N/a	£370.10p	Chq Srl 100277 - Clerk's Monthly salary payment per timesheet attached for 11/3/19 - 7/4/19
Coronation Hall Committee	£14.00p	N/a	£14.00p	Standing Order - Hall hire for Mar 19 Mtg
Coronation Hall Committee	£46.00p	N/a	£46.00p	Chq Srl 100279 - additional hall hire & htg costs 1/1/18 to 31/3/19
National Trust	£100.00p	N/a	£100.00p	Direct Debit - half yearly rent allotments
WSALC	£173.56p	N/a	£173.56p	Chq Srl 100280 - annual NALC & WSALC subscription 2019/20
SSE Southern Electric	£66.42	£3.32	£69.74	Direct Debit - Q4 2018/9 streetlight energy bill
Action in Rural Sussex	£50.00p	N/a	£50.00p	Chq Srl 100281 - annual AiRS membership fee 2019/20

14. **COMMUNITY MATTERS**

14.1 **ANNUAL PARISH MEETING**

The meeting had been well attended and Members reported that residents were appreciative of the opportunity to catch up on developments with local groups.

14.2 **SLINDON COMMUNITY LAND TRUST STEERING GROUP**

It was noted that the housing needs survey was being prepared. This work was The Steering Group were working with AiRS on the final draft and they would oversee the survey process.

14.3 **NATIONAL TRUST**

Ms. Archer provided the Council with an update on upcoming events and progress with various projects on the Estate. The Trust was undertaking a furniture survey

of the walks and paths on the Estate. Rangers would be offering training in wildlife recording techniques including bats and a number of walks were planned.

15. DATE OF NEXT MEETING – MONDAY 13th MAY 2019 - AGM

The date of the next meeting was noted. Acknowledging that Councillor's Dingemans and Chilver were standing down, Members expressed their thanks and appreciation to both for their support over the years.

The Clerk left the meeting at 7.37pm.

16. EXEMPT BUSINESS – it was RESOLVED that the Public and accredited members of the Press be excluded from the meeting under Section 100 of the Local Government Act 1972 due to the confidential nature of the business to be conducted.

The following item is confidential for Members of the Council only in accordance with Paragraphs 1 and 4 of Part 1 of Schedule 12A of the Local Government Act 1972, being information relating to any individual, any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

17. APPOINTMENT OF A NEW CLERK

The Chairman updated Members on the progress with finding a replacement Clerk. A further potential applicant had come forward and following meetings with the Chairman and Councillor Brimblecombe, it was recommended that the Parish Council should offer the position of Parish Clerk to Mrs Sarah Linfield. It was proposed that the post be offered to her subject to references and the satisfactory completion of a six-month probationary period. **It was therefore RESOLVED that the post be formally offered to Sarah Linfield.**

The meeting closed at 7.50 pm.

Minutes signed as a true record.....Date:
Chairman, Councillor Adamson