

SLINDON PARISH COUNCIL

**Minutes of the Meeting of Slindon Parish Council  
Held on Monday 8<sup>th</sup> October 2018  
At the Coronation Hall, Reynolds Lane, Slindon at 7pm**

**PRESENT:** Parish Councillors Niki Adamson (Chairman), Barbara Brimblecombe, Peter Fenton, Derek Thomas and Paul Wilkinson.

**IN ATTENDANCE:**

Mr Norman Dingemans, Arun District Councillor.  
Katie Archer, National Trust.

**1. FILMING OF MEETINGS AND USE OF SOCIAL MEDIA**

**1.1** Members and the public were reminded of the procedures for filming and recording the meeting and requested to switch mobile devices to silent for the duration of the meeting.

**2. APOLOGIES FOR ABSENCE**

**2.1** Apologies were received from Parish Councillor Steve Chilver and Mr Derek Whittington, West Sussex County Councillor.

**3. TALK WITH US**

There were no members of the public present.

**4. DISCLOSURE OF INTERESTS**

**4.1** Councillor Fenton declared a personal and prejudicial interest in agenda item 15.1, Slindon Community Land Trust as Chairman of the Steering Committee and confirmed that he would leave the room if there was any discussion.

**5. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10<sup>th</sup> September 2018**

**5.1** It was **RESOLVED** that the minutes of the meeting held on 10<sup>th</sup> September 2018 be approved and signed by the Chairman.

**6. CHAIRMAN'S REPORT AND URGENT ITEMS**

**6.1 URGENT MATTERS**

**Break in - Sports Association storage container at the Recreation Ground**

The Clerk advised Members that she had received a report that the door to the large locked container close to the football pitch which housed the Sports Association equipment appeared to have been forced and some equipment could be missing. The Association had been notified and as a precaution provisional reports lodged with both the Police and the Parish Council's insurers. The boundary fencing where the old bus stop used to be on Mill Road also appeared to have been disturbed and it had subsequently been established that there had been a break-in. The Association had yet to confirm what may have been stolen and the Clerk was liaising with them and the Parish Council's insurers regarding a claim. It was noted that the fencing on the boundary may also require attention, that this would also be investigated, and any work carried out as an urgent action. The Clerk would keep Members informed of developments. **It was RESOLVED that the update be noted.**

**7.1 CHAIRMAN'S REPORT**

**7.1.1** Referring to the earlier reported break in at the Recreation Ground, the Chairman observed that there had also been a recent house break-in and spate of thefts from cars in the parish. It was noted that the National Trust had reported incidents too and were planning to upgrade signage in their car parks to warn of the risks. The

Annual Pumpkin event had started, and cones were being heavily used in Top Road to ensure access was maintained for residents. Although the extent to which cones were being used was questioned, it was generally considered that this was assisting the management of the impact of the event and helping to control parking. The National Trust's role in supporting the event was also acknowledged.

- 7.1.2** The Chairman reported that the There but Not There "Tommy" silhouette had been delivered. The preferred site for installation was the green opposite The Forge and the installation would be carried out by Councillors Fenton and Thomas. The fixing, whilst secure, would also be flexible enough to allow the silhouette to be moved temporarily to the War Memorial Garden for the period around Armistice as a mark of respect. It was noted that the Pudding Club planned to contribute a sum towards the cost of the purchase of the silhouette and that an article would be placed in the Parish Magazine updating residents and giving them the opportunity to donate if they wished. It was considered prudent that a time limit for donations be set and December was agreed. In the run up to Remembrance Sunday Members would arrange a small working party to ensure that the War Memorial Garden was tidied. **It was RESOLVED that the updates be noted.**

## **8. PLANNING MATTERS**

### **8.1 PLANNING APPLICATIONS**

#### **8.1.1 Planning Application SDNP/18/02788/HOUS – Wood End Cottage, A29 London Road.**

The Council received details of a planning application (previously circulated) for the demolition of the existing rear extension to be replaced with a two storey extension. The Parish Council had no objection to the application.

#### **8.1.2 Planning Applications SDNP/18/05001/HOUS and SDNP/18/04697/LIS The Grange, Church Hill**

The Council received details of a planning application list building consent (previously circulated) for internal changes to the property as a result of matters which had come to light as refurbishment work was started. In September 2016, despite the Parish Council's reservations about further development at the site, approval had been obtained for the construction of a double garage, mower store, family room and kitchen extension. Under the new applications, the kitchen extension would not be progressed at this time and the remaining work comprised further minor changes to the interior layout. Changes to the entrance gates and bin storage provision were also proposed which would see the design of the gates modified and a wooden bin store positioned behind the existing hedge. The Parish Council had no objection to these applications.

### **8.2 SDNPA DECISIONS / PRE-APPLICATIONS/ UPDATES – there were none.**

## **9. HIGHWAYS AND RIGHTS OF WAY MATTERS**

- 9.1** The Clerk had received a report from a resident regarding overhanging vegetation obscuring the 40mph speed indicator device on the south bound carriageway of the A29 approaching the crossroads. It was noted that this had been photographed and reported to West Sussex County Council for action.

### **9.2 Traffic Management Scheme**

The Clerk had been seeking an update regarding when West Sussex Highways were going to put in place a means of capturing traffic data and a date for this exercise and further work had yet to be received. Whilst pressing for an update on this it was also agreed that the County Council be asked to consider a further reduction of the current 40 mph speed limit to 30 mph on this section of the A29.

### **9.3 A27 Arundel Bypass**

It was noted that the workshops proposed for 9<sup>th</sup> & 10<sup>th</sup> October regarding local access proposals options for future use of the existing A27 and proposals for where the new route would meet the existing A27 at the western tie-in had been postponed. New dates were awaited. The first meeting of the Elected

Representatives Forum was still is expected to go ahead on 16<sup>th</sup> October and feedback would be reported back to Members at the next meeting.

- 9.4** The Clerk and Chairman had received a report that the status of the A29 could be changed from a "local lorry route" to one of "National Heavy Goods vehicle" route. This could have the result of increasing HGV use of the A29 between Horsham and the South Coast. If this was correct it appeared that none of the towns and villages along the route had been officially informed. It was noted the Clerk was investigating this and would report back to Members. Information about the advisory lorry routes was published on the WSCC website at <https://www.westsussex.gov.uk/roads-and-travel/traffic-management/advisory-lorry-routes/>

**10. WEST SUSSEX COUNTY COUNCIL**

- 10.1** Commenting on the effectiveness of the recent restoration work that had been carried on the Halnaker Windmill, the County Council was congratulated on the successful re-fitting of the sails.

**11. ARUN DISTRICT COUNCIL**

- 11.1** Councillor Dingemans reported that a review by the Safer Arun Partnership had highlighted the effectiveness of the introduction of Public Spaces Protection Orders (PSPOs) in controlling anti-social behavior. Working with the Police, these orders were also being used to tackle serious and organized crime, drug related crimes and exploitation of young people. In light of changes to Universal Credit, the District Council was undertaking a review of the Council Tax Reduction Scheme. Following the closure of the Look and Sea Centre in Littlehampton, it was noted that the District Council were looking for a new tenant and were investigating making it a restaurant on all floors.

**12. NATIONAL PARK MATTERS**

- 12.1** Councillor Dingemans reported that the SDNPA review of the Partnership Management Plan would focus on prioritizing projects. As part of the Local Plan adoption process, the SDNPA were updating their Local Development Scheme including large site action plans, supplementary planning documents and the Waste and Minerals Plan. It was noted that the Local Plan Examination Hearings would be held in Midhurst and Lewes.

**13. REPORT FROM THE CLERK**

- 13.1** The Parish Council received and noted the contents of the Clerk's Report (copy attached to the minutes).

**14. FINANCE REPORT**

**14.1 BANK ACCOUNT RECONCILIATION**

The Parish Council received and noted the statement of account (copy attached to the minutes) showing that the Parish Council's bank balances had been reconciled with the known expenditure and income as at 30<sup>th</sup> September 2018. The quarterly check was now due and Councillors Adamson and Wilkinson volunteered to take this forward. It was agreed that the Clerk would arrange a suitable date for this to happen.

Slindon Parish Council		Bank Balances @ 30/9/18
HSBC C/A @ 30/9/18	£ 21,550.76	
HSBC D/A @ 30/9/18	£ 26,096.81	
Pettycash balance @ 30/9/18	£ 81.50	
Less uncashed cheques *	£ -	
Total @ 30/9/18	£ 47,729.07	

#### 14.2 AUTHORITIES FOR PAYMENT

The Parish Council had before it the list of payments for approval (previously circulated). **It was RESOLVED that the following payments be approved:**

Payee	Amount (basic cost)	Amount (VAT)*	Total Amount	Description
Mrs J Harris	£370.10p	N/a	£370.10p	Standing Order - Clerk's Monthly salary payment per timesheet attached for 10/9/18 - 7/10/18
Coronation Hall Committee	£14.00p	N/a	£14.00p	Standing Order - Hall hire for Sept 18 Mtg
RBL Poppy Appeal	£50.00p	N/a	£50.00p	Chq Srl - 100263 - donation
Mrs J Harris	£646.92p	£129.38p	£776.30p	Chq Srl - 100264 - reimburse purchase and shipping re: There but Not There "Tommy" Statue
National Trust	£100.00p	N/a	£100.00p	D/D - half yearly rent for allotment site
SSE Southern Electric	£55.22p	£2.76p	£57.98p	D/D - street light electricity Q2 - 2018/9

It was also noted that £8,083.50p was received from Arun District Council on 14/9/18 being the second tranche of the precept payment for 2018/19.

#### 15. COMMUNITY MATTERS

##### 15.1 SLINDON COMMUNITY LAND TRUST (SCLT)

It was reported the planned presentation to residents had been postponed as more time was required to allow more time for the CLT to continue legal discussions with the National Trust.

##### 15.2 TOP PLAYING FIELD (TPF)

The TPF had recently been mowed including the area around the John Moor commemorative tree where the grass was gradually coming back. The notice about the bylaw having been successfully installed at the main entrance it was agreed that a further sign be introduced on the fence on the opposite side of the field to compliment it. The condition of the climbing frame continued to be monitored and taking advantage of the autumn / winter period it was therefore proposed that Councillors undertake an assessment of the likely repairs required in November. This was agreed, and the Clerk was also requested to research replacement options and bring proposals forward for consideration by the Council at the next meeting.

**It was therefore RESOLVED that:**

- 1) **Councillors Adamson and Thomas undertake an assessment of the likely repairs and report back to Council.**
- 2) **Replacement options be brought back to Council for consideration at the November meeting.**

**15.3 COMMUNITY BUS**

An update on the service had recently been circulated via the Slindon Life village round robin. It was noted that the volunteer driver force was comprised mainly of Amberly residents and volunteer drivers from the village continued to be sought.

**15.4 NEIGHBOURHOOD WATCH**

It was commented that in the past the Government had made grants available to support community crime prevention measures such as CCTV installations. In light of the earlier reports, the Clerk was asked to investigate what might be available and notify Members accordingly.

**15.5 NATIONAL TRUST**

Ms. Archer provided the Council with an update on upcoming events and progress with the Trust's building and renovation projects in the village and on the Estate. Regarding the Pond, she would be meeting with volunteers later in the week and refer to the Clerk with dates for a working group.

**16. DATE OF NEXT MEETING – MONDAY 12<sup>th</sup> NOVEMBER 2018**

The date of the next meeting was noted.

The meeting closed at 8.15pm.

**Minutes signed as a true record.....Date:**  
**Chairman, Councillor Adamson**